

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, February 13, 2012

7:30 p.m.

COMMITTEE MEETINGS:

7:15 pm – Education Committee: Smith, Christine, Mohan

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on January 23, 2012 to The Express Times, and to the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:
- Karen Graf, President
 - Sheila Dempski, Vice President
 - Sally Christine
 - Jason Ford
 - Jayne Howard
 - Jude Mohan
 - Anita Smith

4. Motion by _____, seconded by _____ to approve the minutes of December 12, 2011, as presented. MV:

5. Motion by _____, seconded by _____ to approve the executive session minutes of December 12, 2011, as presented. MV:

6. Motion by _____, seconded by _____ to approve the minutes of January 9, 2012, as presented. MV:

7. Motion by _____, seconded by _____ to approve the executive session minutes of January 9, 2012, as presented. MV:

B. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

The public may speak for three (3) minutes unless they have requested to be on the agenda.

C. CURRICULUM MINUTE:

1. "IPads for Instruction" – Kim Sigman, Laura Sullivan and Sarah Baratta.
2. New Website Introduction.

D. SECRETARY'S REPORT

FYI – Cafeteria Report month ending January 2012.

8. Motion by _____, seconded by _____ to approve the final Student Activity Report for the month ending December 31, 2011, as presented. MV:

9. Motion by _____, seconded by _____ to approve the final Treasurer's Report for December 31, 2011, showing a cash balance of \$1,018,891.99, and note that the report is in agreement with the Secretary's Report for December 31, 2011. MV:

10. Motion by _____, seconded by _____ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending January 31, 2012, as presented. MV:

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11. Motion by _____, seconded by _____ to approve the Secretary's Report for January 31, 2012, showing a cash balance of \$1,899,220.50. MV:

12. Motion by _____, seconded by _____ to approve the Treasurer's Report for January 31, 2012, showing a cash balance of \$1,899,220.50, and note that the report is in agreement with the Secretary's Report for January 31, 2012. MV:

13. Motion by _____, seconded by _____ to certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a) and no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b). RCV:

SCHOOL BUDGET RELATED ITEMS:

FYI – Frequently Asked Questions Regarding New School Election Law.

14. Motion by _____, seconded by _____ to adopt the following resolution, as recommended by the Superintendent. RCV:

Establishing the Election of Members of the Washington Township Board of Education
As the First Tuesday after the First Monday in November

WHEREAS, P.L. 2011, c. 202 authorizes changing the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, Such action requires the adoption of a resolution by a school district or the municipality or municipalities constituting such district, as set forth in P.L. 2011, c. 202; and

WHEREAS, P.L. 2011, c. 202 requires that the change to a November election remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and

WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

WHEREAS, The Washington Township Board of Education believes that the financial interest of its constituents is safeguarded by the state's tax levy cap and the thorough review of the proposed school budget by the Executive County Superintendent and the Executive County School Business Administrator; and

WHEREAS, The Washington Township Board of Education believes that more citizens will participate in the selection of school board members at the General Election than on the third Tuesday in April and that the higher level of participation will foster positive interest in our public schools; and

WHEREAS, The Washington Township Board of Education is committed to the non-partisan status of school board membership and the non-partisan conduct of school elections, and believes this principle will not be compromised by conducting board member elections in November.

NOW, THEREFORE, BE IT RESOLVED,

That, pursuant to P.L. 2011, c. 202, the Washington Township Board of Education changes the annual election date for school board members from the third Tuesday in April to the November General Election, beginning in 2012; and be it further

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RESOLVED, That, pursuant to P.L. 2011, c. 202, the annual organization meeting of the Washington Township Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place in the first week of January 2013; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, members of the Washington Township Board of Education whose terms would have expired by May 2012 will continue to serve in office until the January 2013 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to the Warren County Clerk; the Warren County Board of Elections and/or Superintendent of Elections; the Washington Township municipal clerk(s) and school board secretary or secretaries; the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

RESOLVED, That a copy of this resolution also be provided to the New Jersey School Boards Association and New Jersey State League of Municipalities.

15. Motion by _____, seconded by _____ to adopt the following resolution, as recommended by the Superintendent. RCV:

This Resolution is in support of Allamuchy Board of Education's request to have Section 14 P.L. 2010ch.122 set aside as an unfunded mandate.

Whereas, the Washington Township Board of Education is concerned that adherence to the Harassment, Intimidation, and Bullying (HIB) Law creates a significant drain on the human and financial resources of the District; and

Whereas, the Washington Township Board of Education believes that this law is an unfunded mandate; and

Whereas the Allamuchy Board of Education seeks to have this law set aside because it is an unfunded mandate; therefore

The Washington Township Board of Education enthusiastically supports the Allamuchy Board of Education in its application for summary judgment as follows:

A. Declaring that section 14 of P.L. 2010ch.122 amending section 5 of P.L. 2002 Ch.8 (N.J.S.A. 18A:37-17) which statute requires schools and school districts annually to establish, implement, document and assess bullying prevention programs or approaches and other initiatives involving school staff, students, administrators, volunteers, parents, law enforcement and community members so as to create school-wide conditions to prevent and address harassment, intimidation and bullying is an unfunded mandate in violation of N.J. Const. Art. VIII, §2, ¶5 and N.J.S.A. 52:13H-2 and shall cease to be mandatory in effect and shall expire.

B. Declaring that section 17 of P.L. 2010 Ch. 122 which is codified at N.J.S.A. 18A:27-20 which statute requires local school districts to create and staff new work titles of anti-bullying specialist and anti-bullying coordinator and to train those individuals is an unfunded mandate in violation of N.J. Const. Art. VIII, §2, ¶5 and N.J.S.A 52:13H-2 and shall cease to be mandatory in effect and shall expire.

C. Declaring that section 18 of P.L. 2010 Ch. 122 which is codified at N.J.S.A. 18A:37-21 which statute requires each school district to establish a school safety team in each school is an unfunded mandate in violation of N.J. Const. Art VIII, §2, ¶5 and N.J.S.A. 52:13H-2 and shall cease to be mandatory in effect and shall expire to the extent that any compulsory appointment to the team requires payment of compensation for such service.

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D. Declaring that section 12 of P.L. 2010 Ch. 122 amending Section 3 of P.L. 2002, c.83 (C.18A:37-15) which statute provides in subsection 3(b)(7) that a district's policies must make provision for "the range of ways in which a school will respond once an incident of harassment, intimidation or bullying is

identified, which shall be defined by the principal in conjunction with the school anti-bullying specialist, but shall include an appropriate combination of counseling, support services, intervention services, and other programs, as defined by the commissioner" thereby requiring the district to provide services, all of which are not funded by the State and therefore will require local funds is an unfunded mandate in violation of N.J. Const. Art VIII, §2, ¶5 and N.J.S.A. 52:13H-2 and shall cease to be mandatory in effect and shall expire.

Upon passage of this resolution, the Board Secretary is ordered to forward it to Governor Chris Christie, Lieutenant Governor Kim Guadagno, Senator Kevin J. O'Toole, Assemblyman Scott T. Rumana, Assemblyman David C. Russo, Acting Commissioner of Education Chris Cerf, the Bergen County Association of School Business Officials, the New Jersey Association of School Administrators, the New Jersey Association of School Business Administrators, the Bergen County School Boards Association, the New Jersey School Boards Association, the Garden State Coalition of Schools, and the Unfunded Mandate Commission.

E. SUPERINTENDENT'S REPORT

16. Motion by _____, seconded by _____ to approve the following substitutes for the 2011-2012 school year, as recommended by the Superintendent. RCV:

Teacher: Cailla D. Mullen, Jessica Dougherty (pending certification) and Christeen Devlin (pending criminal history check)

Secretarial: Jessica Dougherty

17. Motion by _____, seconded by _____, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

18. Motion by _____, seconded by _____ to approve Jaime Pasquini, student at Northampton Community College, to complete ten (10) hours of observation in special education classrooms, (rotating between Baratta, Maurer, Meyerhofer) beginning February 24, 2012, as recommended by the Superintendent. RCV:

19. Motion by _____, seconded by _____ to approve Megan Krukowski, student at Rutgers University Graduate School of Education Dual Special Education/Elementary Education, to observe a special education program for 6 (six) hours over 4 (four) visits from Tuesday, March 13, 2012, through Friday, March 16, 2012, as recommended by the Superintendent. RCV:

20. Motion by _____, seconded by _____ to approve the 2012-2013 School Calendar, as recommended by the Superintendent. RCV:

21. Motion by _____, seconded by _____ to apply to New Jersey Department of Education for participation in the Race to the Top Phase 3 (RTT3). Funds to be used to implement a new teacher evaluation system, as recommended by the Superintendent. RCV:

F. PRINCIPAL'S REPORTS

G. TECHNOLOGY

H. CORRESPONDENCE

1. Letter from New Jersey General Assembly referencing Assembly Bill No. 4132; and
2. HCESC – Current Savings Summary.

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I. COMMITTEE REPORTS

Finance & Policy Committee:

22. Motion by _____, seconded by _____ to approve the line item transfers, as recommended by the Superintendent. RCV:

23. Motion by _____, seconded by _____ to approve the Bills List for February, 2012. RCV:

24. Motion by _____, seconded by _____ to approve the following Resolution/Waiver of Requirements, Special Education Medicaid Initiative (SEMI) Program, , as recommended by the Superintendent. RCV:

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-13, and

Whereas, the Washington Twp Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty (40) allowable Medicaid eligible classified students for the 2012-13 budget year.

Now Therefore Be It Resolved, that the Washington Twp Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Warren an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2012-13 school year.

25. Motion by _____, seconded by _____ to approve the second reading and adoption of Policy Alert 195, as recommended by the Superintendent. RCV:

POLICY ALERT – 195

0168 – Recording Board Meetings (Revised)

Bylaw 0168 provides guidance to Board of Educations related to the public's desire to video tape board meetings.

5519 – Dating Violence at School (New)

Dating violence legislation, P.L. 2011 Chapter 64 was recently signed requiring school districts to have a policy to prevent and respond to incidents of dating violence at school. The new law takes effect for the 2011-2012 school year and required the NJDOE to establish a task force to develop policy guidance. The new law requires each school district/charter school to approve a policy to prevent, respond, and educate their pupils, as well as their school community, on acts or incidents of dating violence.

6424 – Emergency Contracts (Revised)

Policy Guide 6424 has been revised to incorporate a Superintendent authority to issue an emergency contract in the event of an emergency. The Executive County Superintendent must be notified within 3 days.

6472 – Tuition Assistance (New)

The new statute N.J.S.A. 18A:6-8.5c. that indicates, "*The tuition assistance or additional compensation shall be provided only for a course or degree related to the employee's current or future job responsibilities.*"

8505 – School Nutrition (Revised)

The State of New Jersey Department of Agriculture recently provided districts an update regarding the Federal Healthy, Hunger-Free Act of 2010 and a new prohibition on schools offering whole milk or reduced fat milk (2%) and the requirement to offer potable water without charge during meal service.

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9180 – School Volunteers (Revised)

N.J.S.A. 18A:6-7.2 indicates a school district can require a criminal history record check of school volunteers provided the Board reimburses the applicant for the cost of the criminal history record check. Recommend “regular basis” volunteers to have a criminal history record check, but not require a criminal history record of “special occasion” the one time per school year volunteer.

9181 – Volunteer Athletic Coaches and C0-Curricular Activity Advisors/Assistants (Revised)

This Policy Guide provides the option of requiring a criminal history record check for these volunteers with the cost to be reimbursed to the applicant by the Board.

Education Committee:

26. Motion by _____, seconded by _____ to approve the first reading of the Social Studies curriculum, as recommended by the Superintendent. RCV:

27. Motion by _____, seconded by _____ to approve the following club for the 2011-2012 school year. Stipend to be in accord with the negotiated contract, as recommended by the Superintendent. RCV:

Club	Advisor	Sessions	Length of Session	Cost
Girls Running Club	Susan Peterson & Pam Casserly	24 sessions	1 hour	\$600.00

Facilities & Transportation Committee:

28. Motion by _____, seconded by _____ to enter into a Coordinated Transportation Agreement with Warren County Special Services School District for the 2012-2013 school year with an Administrative cost of 4%, as recommended by the Superintendent. RCV:

29. Motion by _____, seconded by _____ to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

6/6/12 – Liberty State Park, Jersey City, NJ

Easton Coach (55 passenger)	\$1,095 per bus x 3 buses	Total	\$3,285
Starr Tours (56 passenger)	\$1,377 per bus x 3 buses	Total	\$4,131
Long Valley Coach Lines (55 passenger)	\$ 865 per bus x 2 buses	Total	\$1,730
Long Valley Coach Lines (49 passenger)	\$ 865 per bus x 1 bus	Total	\$ 865

30. Motion by _____, seconded by _____ to award the contract for the Franklin Institute class trip, as follows, as recommended by the Superintendent. RCV:

Long Valley Coach Lines (55 passenger)	\$ 865 per bus x 2 buses	Total	\$1,730
Long Valley Coach Lines (49 passenger)	\$ 865 per bus x 1 bus	Total	\$ 865

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

K. EXECUTIVE SESSION - if required as indicated in items below.

31. Motion by _____, seconded by _____ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property

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- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of **Individual privacy**. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

Motion by _____, seconded by _____ to return to open session.

MV: Time: _____

32. Motion by _____, seconded by _____ to accept HIB Incident BC 01-12-12, as recommended by the Superintendent. RCV:

L. ADJOURNMENT

33. Motion by _____, seconded by _____ to adjourn.

MV: Time: _____