

Washington Township School District
"Making a Difference"

Brass Castle School
16 Castle St.
Washington, NJ 07882
908-689-1188
Jessica Garcia, *Principal*

District Central Office
Old Schoolhouse
One East Front Street
Washington, NJ 07882
908-689-1119
Keith T. Neuhs, *Superintendent*

Port Colden School
30 Port Colden Rd.
Washington, NJ 07882
908-689-0681
Michael Neu, *Principal*

September 1, 2015

Dear Parents and Guardians,

I hope that you and your children enjoyed your summer vacation, and that you are ready for the start of school on Thursday. The staff at Port Colden and Brass Castle schools have been preparing for the first day and are looking forward to a fantastic year.

In order to prepare for the first day of school, please review after school plans (taking the bus home, school aftercare program, and parent pick up) with your child, so that they know what to expect. To assist with students after care plans, please be sure to send a note in with your child, indicating the after school plans for your child. Sending in a note with your child will alleviate stress at the end of the day. If your child is going home on their regular bus route, a note is not needed.

Please note, the district's Child Care program is open on the first day of school. A Child Care program application is attached to this email for your convenience. If you have any questions regarding the Child Care program please contact Margaret Lyons at 908-413-7046.

Sincerely,

Keith T. Neuhs
Superintendent, Washington Township School District

WASHINGTON TOWNSHIP SCHOOL
CHILD CARE APPLICATION 2015-2016

(One application is required per child)

1. General Information:

Child's Name: _____ HR /Grade _____

Child's Address: _____

Parent/Guardian #1: _____

Parent/Guardian #1: Home Phone _____ Cell Phone _____ Work Phone _____

Parent/Guardian #2: _____

Parent Guardian #2: Home Phone _____ Cell Phone _____ Work Phone _____

2. Emergency Contact Information:

Alternate Contact #1: _____

Alternate Contact #1: Home Phone _____ Cell Phone _____ Work Phone _____

Alternate Contact #2: _____

Alternate Contact #2: Home Phone _____ Cell Phone _____ Work Phone _____

I would like to register my child for the programs circled below (one application is required per child):

3. Fees:

Before Care Program (7am-8:50am): *(please circle letter)*

- a. Weekly full-time participant - (7 to 8 hours per week - on average).
•\$29.00 per wk 1st child •\$17.25 per wk 2nd child •\$13.00 per wk 3rd child
- b. Weekly part-time participant - (4 to 7 hours per week - on average).
•\$17.25 per wk 1st child •\$11.00 per wk 2nd child •\$8.25 per wk 3rd child
- c. Hourly part-time participant - less than 4 hours per week - on average.
•\$6.75 hourly 1st child •\$4.80 hourly 2nd child •\$3.40 hourly 3rd child

After Care Program (3:30pm-6pm): *(please circle letter)*

- a. Weekly full-time participant - (10 to 12.5 hours per week average).
•\$57.00 per wk 1st child •\$35.40 per wk 2nd child •\$24.80 per wk 3'd child
- b. Weekly part-time participant - (5 to 9.5 hours per week average).
•\$40.50 per wk 1st child •\$24.85 per wk 2nd child •\$16.50 per wk 3rd child
- c. Hourly part-time participant - less than 5 hours per week average.
•\$6.75 hourly 1st child •\$4.80 hourly 2nd child •\$3.40 hourly 3rd child

I understand and agree to all rules/regulations of the WTSD Child Care Program noted on this application.

4. Parent's Signature

Parent/Guardian

Date

5. Principal's Endorsement

Principal

Date

6. Additional Fee Information

- A. Financial Sliding Scale Fees* for families who qualify for free/reduced lunch:
Reduced: 70% of the contracted fee
Free: 40% of the contracted fee
Hardship: A determination will be made by the Administration.
*These rates will be implemented after our referred sources for financial assistance have been exhausted.
- B. Checks should be made payable to: WASHINGTON TOWNSHIP SCHOOL CHILD CARE.
C. Checks may be given to the Program Coordinator.
D. Our Child Care Program must be entirely funded by the parents who use the program and not by the taxpayers of Washington Township.
E. As this program is not intended to operate at a loss, the Washington Township School Board of Education reserves the right to increase fees as necessary.
F. All children must be signed out by their parent/guardian before they are excused.
G. Before Care will operate at Brass Castle School and After Care at Port Colden School.
H. Hourly fees will be calculated to the nearest half hour.
I. Students in grades kindergarten through grade 6 are eligible for our child care programs.
J. In order to determine your yearly contract rate, either full time or part time, for single or multiple family members, please use the samples below:

a. Before Care - Full Time:

<i>Full Time (7 to 8 hours per wk) Cost for 1st child:</i>	<i>\$29.00 per wk x 36 wks = \$1044. per yr (\$104.40 per mo)</i>
<i>Full Time (7 to 8 hours per wk) Cost for 2nd child:</i>	<i>\$17.25 per wk x 36 wks = \$621. per yr (\$62.10 per mo)</i>
<i>Full Time (7 to 8 hours per wk) Cost for 3rd child:</i>	<i>\$13.00 per wk x 36 wks = \$468. per yr (\$46.80 per mo)</i>

b. Before Care - Part Time:

<i>Part Time (4 to 7 hours per wk) Cost for 1st child:</i>	<i>\$17.25 per wk x 36 wks = \$621. per yr (\$62.10 per mo)</i>
<i>Part Time (4 to 7 hours per wk) Cost for 2nd child:</i>	<i>\$11.00 per wk x 36 wks = \$396. per yr (\$39.60 per mo)</i>
<i>Part Time (4 to 7 hours per wk) Cost for 3rd child:</i>	<i>\$8.25 per wk x 36 wks = \$297. per yr (\$29.70 per mo)</i>

c. After Care - Full Time:

<i>Full Time (10 to 12.5 hrs per wk) cost for 1st child:</i>	<i>\$57.00 per wk x 36 wks = \$2052. per yr (\$205.20 per mo)</i>
<i>Full Time (10 to 12.5 hrs per wk) cost for 2nd child:</i>	<i>\$35.40 per wk x 36 wks = \$1274. per yr (\$127.40 per mo)</i>
<i>Full Time (10 to 12.5 hrs per wk) cost for 3rd child:</i>	<i>\$24.80 per wk x 36 wks = \$892. per yr (\$89.20 per mo)</i>

d. After Care - Part Time:

<i>Part Time (5 to 9.5 hours per wk) Cost for 1st child:</i>	<i>\$40.50 per wk x 36 wks = \$1,458. per yr (\$145.80 per mo)</i>
<i>Part Time (5 to 9.5 hours per wk) Cost for 2nd child:</i>	<i>\$24.85 per wk x 36 wks = \$894. per yr (\$89.40 per mo)</i>
<i>Part Time (5 to 9.5 hours per wk) Cost for 3rd child:</i>	<i>\$16.50 per wk x 36 wks = \$594. per yr (\$59.40 per mo)</i>

7. Parents of students registered for the program will receive an invoice at the beginning of each month. Payment is due by the 10th of that month.
8. A nurse is not available during Before or After Care.
9. Medications cannot be administered by the Child Care Staff. However, the child may self medicate (inhaler/EpiPen), only if a release form is signed by the child's doctor. Child Care staff may store the medications in a locked closet/cabinet when authorized by the child's doctor.
10. As this is a parent-paid program, parents must keep current with billing. Those that do not pay tuition bills within a 60-day period run the risk of having their children removed from the program.