

☞ Washington Township School District ☞
"Making a Difference"

Brass Castle School
16 Castle St.
Washington, NJ 07882
908-689-1188
Valerie J. Mattes, *Principal*

District Central Office
Old Schoolhouse
One East Front Street
Washington, NJ 07882
908-689-1119
Roger A. Jinks, *Superintendent*

Port Colden School
30 Port Colden Rd.
Washington, NJ 07882
908-689-0681
Keith T. Neuhs, *Principal*

November 27, 2013

Re: Pre-School, Pre-Kindergarten, Kindergarten, and Grades 1-6 Holiday Book Exchange

Dear Parents / Guardians:

Students in grades 1-6 will be having their annual Holiday Parties on Friday, December 20th and students in preschool, pre-kindergarten and kindergarten will celebrate their parties on Thursday, December 19th. We have a tradition in the district of hosting a Holiday Book Exchange in which a student buys a book as a gift for another student in his/her class and the books are exchanged during their holiday parties.

This year student participation will once again be optional. If you would like to participate and cannot afford a book, please contact your teacher. Please note, the cost of the book should not exceed \$5.00.

Your child's teacher will be discussing the particular procedures for his/her classroom's book exchange. Please contact your child's school principal if you have any questions. Also note we have an early dismissal scheduled for Friday, December 20th; no lunch will be served and after-care will not be available on this date.

Sincerely yours,

Mrs. Valerie J. Mattes, Principal Brass Castle School
Mr. Keith T. Neuhs, Principal Port Colden School

Please detach and return to your child's homeroom teacher by December 13th.

Student's Name _____ Teacher's Name _____

_____ My child will participate in the Holiday Book Exchange.

_____ My child will not participate in the Holiday Book Exchange.

Please return by Friday, December 13th

Parent Signature _____

