

☞ Washington Township School District ☞
"Making a Difference"

Brass Castle School
16 Castle St.
Washington, NJ 07882
908-689-1188
Valerie Mattes, *Principal*

District Central Office
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One East Front Street
Washington, NJ 07882
908-689-1119
Keith T. Neuhs, *Superintendent*

Port Colden School
30 Port Colden Rd.
Washington, NJ 07882
908-689-0681
Marjorie Levine, *Interim Principal*

October 17, 2014

Dear Parents/Guardians:

On Friday, October 31, 2014, our students will have their annual Fall Parties in their classrooms and we are thankful to our Parent Teacher Association for coordinating this activity.

Students may wear festive clothing that is school appropriate. To clarify, students are allowed to wear costumes/festive clothing to school on this day and the clothing must meet the following criteria:

- Clothing may not contain inappropriate language/inappropriate subject matter;
- Clothing must be worn to school as students will not be allowed to change during the school day;
- Clothing must be able to be safely worn to school;
- Clothing should not contain props, i.e. weapons of any nature or hand-held devices; and
- Students should not wear masks or have heavy make-up on their faces.

The following classes will have their parties at the times noted below:

Preschool:	10:00-11:00 am
Prekindergarten:	2:00-3:00 pm
Grades 1, 2 & 3:	2:05-3:05 pm
Grades Kg., 4, 5 & 6	2:10-3:10 pm

Parents asked to help by the room representatives should not bring in younger children, as this party is for the students in the classroom. If you are responsible for any refreshments, party favors, etc., please bring those items to the office. Office personnel will ensure the items get to your child's classroom.

If you do not wish for your child to participate in the Fall Party, please send a note to your child's teacher indicating your wishes. If you have any questions regarding costumes/festive clothing or the Fall Party, please feel free to contact your child's school principal.

Thank you in advance for your cooperation.

Sincerely,

Marjorie Levine, Interim Principal, Port Colden School
Valerie Mattes, Principal, Brass Castle School