

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, August 22, 2011

7:30 p.m.

COMMITTEE MEETINGS:

7:00 pm – Education Committee: Smith, Christine, Mohan

7:15 pm – Facilities Committee: Ford, Christine, Howard

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on May 13, 2011 to The Express Times, and to the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:
- Karen Graf, President
Sheila Dempski, Vice President
Sally Christine
Jason Ford
Jayne Howard
Jude Mohan
Anita Smith

B. PUBLIC HEARING:

a. As per Public Law 6A:16-5.3 each school district shall report incidents of violence, vandalism and substance abuse for the previous school year. Those incidents shall also be reported to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education on July 11, 2011 – there were no incidents of violence or vandalism during the 2010/2011 school year which rose to the standards established by the Department of Education.

4. Motion by _____, seconded by _____ to accept the Annual Report of Violence and Vandalism dated July 11, 2011, as recommended by the Superintendent. RCV:
5. Motion by _____, seconded by _____ to approve the minutes of June 13, 2011, July 11, 2011 and August 10, 2011, as presented. MV:
6. Motion by _____, seconded by _____ to approve the executive session minutes of June 13, 2011, as presented. MV:

C. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

D. SECRETARY'S REPORT

7. Motion by _____, seconded by _____ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending July 31, 2011, as presented. MV:

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8. Motion by _____, seconded by _____ to approve the Final Secretary's Report for June 30, 2011, showing a cash balance of \$497,724.58. (Hard copy to be distributed at meeting upon completion of audit.) MV:
9. Motion by _____, seconded by _____ to approve the Final Treasurer's Report for June 30, 2011, showing a cash balance of \$497,724.58, and note that the report is in agreement with the Final Secretary's Report for June 30, 2011. (Hard copy to be distributed at meeting upon completion of audit.) MV:
10. Motion by _____, seconded by _____ to approve the Secretary's Report for July 31, 2011, showing a cash balance of \$1,822,717.33. MV:
11. Motion by _____, seconded by _____ to approve the Treasurer's Report for July 31, 2011, showing a cash balance of \$1,822,717.33, and note that the report is in agreement with the Secretary's Report for July 31, 2011. MV:
12. Motion by _____, seconded by _____ to certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a) and no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b). RCV:

E. SUPERINTENDENT'S REPORT

13. Motion by _____, seconded by _____ to approve the following substitutes for the 2011-2012 school year, as recommended by the Superintendent. RCV:

Teacher: John Rotola (pending certification and criminal history review), Shannon O'Brien and Dena Lee

Paraprofessional: Trisha Strojan

Secretarial: Trisha Strojan

Cafeteria Aide: Trisha Strojan

14. Motion by _____, seconded by _____ to approve the out-of-district Staff Development Workshops, as recommended by the Superintendent. RCV:
15. Motion by _____, seconded by _____ to approve Patty Bell at Step 17MA, Salary to be \$77,560 including longevity, as recommended by the Superintendent. RCV:
16. Motion by _____, seconded by _____ to accept, with regret, the resignation of Kimberly Baker, Paraprofessional, effective August 23, 2011, as recommended by the Superintendent. RCV:
17. Motion by _____, seconded by _____ to approve Kerry Smith, Aide, Extended School Year, June 28 – August 6, 2011, at the ABA rate of \$16.10 per hour, as recommended by the Superintendent. RCV:
18. Motion by _____, seconded by _____ to approve Jacqueline Dugan as a substitute nurse for the Extended School Year, June 28 – August 6, 2011, at a rate of \$38.13 per hour, as recommended by the Superintendent. RCV:
19. Motion by _____, seconded by _____ to approve Andrew Lawrence to operate a Summer Music School, dates to be July 14th thru August 25th retroactive, as recommended by the Superintendent. RCV:
20. Motion by _____, seconded by _____ to approve Kim M. Fojut M.A., BCBA (Board Certified Behavior Analyst), as behavior analyst, at \$100 per hour up to 5 hours per month, through Shared Services with Oxford for the 2011-2012 school year, as recommended by the Superintendent. RCV:

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21. Motion by _____, seconded by _____ to approve the increase for Leslie Williams-Wexler, Occupational Therapist from \$82.00 per hour to \$83.00 per hour for the 2011-2012 school year, as recommended by the Superintendent. RCV:

22. Motion by _____, seconded by _____ to approve and apply for the 2012 NCLB Grant as follows, as recommended by the Superintendent. RCV:

Title I Part A	\$23,238
Title II Part A	13,977

23. Motion by _____, seconded by _____ to approve Bollinger, Inc., to provide voluntary Student Accident Insurance for the 2011-2012 school year as follows, as recommended by the Superintendent. RCV:

Fees:	School time only	\$26.00
	24 Hour	\$89.00

24. Motion by _____, seconded by _____ to approve the submission of the 2011 IDEA Amendment 1 (Amendment 1 is to carry-over 2009-2010 unused funds – these funds total \$33,147 – [\$31,404 – related to Non-Public Professional Services unspent]), as recommended by the Superintendent. RCV:

F. PRINCIPAL'S REPORTS

G. TECHNOLOGY REPORT

H. CORRESPONDENCE

1. Thank you from Peg Young;
2. Letter from Big Brothers Big Sisters of Hunterdon, Somerset & Warren;
3. Letter from Senator, Michael J. Doherty;
4. Letter from Assemblyman, John DiMaio;
5. Letter from NJ State School Nurses Association;
6. Letter from Peggy McDonald, Interim Director Office of Special Education Programs;
7. Summary of 2011 Extended School Year Program; and
8. Summary of 2011 Summer Academic Classes.

I. COMMITTEE REPORTS

Education Committee:

FYI – Preliminary NJASK Report

Finance Committee:

25. Motion by _____, seconded by _____ to approve the line item transfers (final June and July), as recommended by the Superintendent. RCV:

26. Motion by _____, seconded by _____ to approve the Bills List for August 2011. MV:

27. Motion by _____, seconded by _____ to close the Book of Accounts for the 2010-2011 school year, as recommended by the Superintendent. RCV:

28. Motion by _____, seconded by _____ to enter into a contract with Sussex County Educational Services Commission to provide Chapter 192/193 Services (Compensatory Education, English as a Second Language (ESL), Supplementary Instruction and Home Instruction) to eligible non-public school students for the 2011-2012 school year, as recommended by the Superintendent. RCV:

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29. Motion by _____, seconded by _____ to enter into a contract with Sussex County Educational Services Commission to provide Chapter 193 Examination and Classification Services for eligible non-public school students for the 2011-2012 school year, as recommended by the Superintendent. RCV:

30. Motion by _____, seconded by _____ to adopt the following Resolution To Withdraw Maintenance Reserve, as follows, as recommended by the Superintendent. RCV:

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHEREAS, the Washington Township Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for the following:

\$24,400 for resurfacing Port Colden Parking Lot.
\$5,155 for asbestos removal at Port Colden School.
\$4,175 for masonry work at Port Colden School.

WHEREAS, according to 6A:23A-14.2(e), the Washington Township Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

Policy Committee:

31. Motion by _____, seconded by _____ to approve the second reading and adoption of Policy 5300 – Use of Defibrillator(s), as recommended by the Superintendent. RCV:

This policy defines the guidelines for placement, maintenance, training, and use of semiautomatic external defibrillators in the Washington Township School District.

32. Motion by _____, seconded by _____ to approve the second reading and adoption of Policy Alert 193. RCV:

Policy Alert 193

HARRASSMENT, INTIMIDATION, AND BULLYING RELATED POLICIES AND REGULATIONS:

Updated the current HIB Policy and Regulation Guides to incorporate the new provisions and requirements of the new law.

0144 – Board Member Orientation And Training (Revised)

Board Member Orientation has been revised to reflect the new requirement that all Board members complete a training program on harassment, intimidation, and bullying.

5350 – Pupil Suicide Prevention (Revised)

Revised statute requires this suicide prevention training to include information on the relationship between the risk of suicide and incidents of harassment, intimidation, and bullying.

5512 – Harassment, Intimidation, and Bullying (Revised Policy/New Regulation)

The Anti-Bullying Bill of Rights Act and the April 11, 2011 Model Policy and Guidance prepared by the New Jersey Department of Education requires significant revisions in the

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existing HIB Policy and Regulation Guides Due to the updated expanded definition of HIB acts, Strauss Esmay recommends school districts abolish existing Policy Guides 5512 – Hazing and 5512.02 – Cyber-Bullying.

5600 – Pupil Discipline/Code of Conduct (Revised)

Consequences for a pupil who commits an act of harassment, intimidation, or bullying. Language indicates consequences and remedial measures in response to a confirmed act of harassment, intimidation, or bullying shall be varied and graded upon consideration of many factors as there is no “one size fits all” consequence or remedial measure in response to a confirmed act of harassment, intimidation, or bullying.

8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse (Revised)

A section of the Anti-Bullying Bill of Rights Act includes certain reporting to include acts of harassment, intimidation, and bullying. There is a new requirement for the Superintendent to report acts of violence, vandalism and harassment, intimidation, or bullying to the Board at a public hearing and to the New Jersey Department of Education two times per year.

2440 – Summer Session (Revised)

These Guides were only recently updated by New Jersey Administrative Code. Regulation Guides indicated a school district cannot charge resident pupils tuition for summer session remedial or advance courses. However, the Governor recently signed legislation, P.L. 2010, c.73 that permits a district to charge resident pupils tuition for remedial or advanced summer session courses. This policy revision permits charging pupil residents tuition for summer sessions.

3152.2 – Employment of Substitute Teachers (New)

Establishes time limits a substitute teacher may work in a vacant teaching position. N.J.S.A. 18A:16-1.1b. requires a district to compensate a substitute teacher with a CE, or CE with advanced standing, working in an area authorized by their credentials for more than sixty days in the same position, the pro-rated salary consistent with the salary provided to a teacher with similar credentials in the district.

Guides 2461 – Special Education/Receiving Schools – Rescinds Policy/Regulation 2461

Department of Education provided clarification indicating Policy and Regulation Guides #2461 are only required to be adopted by educational services commissions, jointure commissions, regional day schools, and county special services school districts. All other districts do not need to adopt Policy 2461 and the corresponding Regulations and may abolish this Policy and corresponding Regulations.

Transportation Committee:

33. Motion by _____, seconded by _____ to approve the attached bus routes for the 2011-2012 school year. RCV:

34. Motion by _____, seconded by _____ to approve the Joint Transportation Agreement with the Warren Hills Regional Board of Education for the 2011-2012 school year as listed, as recommended by the Superintendent. RCV:

Route	Cost	Route	Cost
23/KDG 1	\$12,277.88	14AB/IM	\$19,588.57
01/F	\$17,109.34	15AB/G	\$14,083.95
02/KL	\$14,644.58	16AB/E	\$21,639.05
03/A	\$15,278.83	21/H	\$19,808.56
04/C	\$19,938.05	22/VAN 1	\$16,251.88
12/D	\$17,880.00	VAN 2/KDG	\$36,720.53
		Total	\$225,221.22

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35. Motion by _____, seconded by _____ to approve the Joint Transportation Agreement with Franklin Township Board of Education for the 2011-2012 school year as listed, as recommended by the Superintendent. RCV:

Route		Cost
Van 3 AM/PM	Route	\$17,625.66
	Aide (addendum)	<u>3,600.00</u>
	Total Route Cost	\$ 21,225.66
Van 3 Midday	Route	\$ 5,891.59
	Aide (addendum)	<u>3,600.00</u>
		\$ 9,491.59

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

K. EXECUTIVE SESSION - if required

36. Motion by _____, seconded by _____ Whereas, the Board must consider matters involving personnel and residency, the deliberation of such matters may be held in private under the Open Public Meeting Act, NJSA 10:4-6, the Board will adjourn to executive session to discuss the above mentioned matters, to the exclusion of all others. If an action results, it will be taken following re-entry into regular session.

MV: Time: _____

Motion by _____, seconded by _____ to return to open session.

MV: Time: _____

L. ADJOURNMENT

37. Motion by _____, seconded by _____ to adjourn.

MV: Time: _____