

WASHINGTON TOWNSHIP BOARD OF EDUCATION

BOARD RE-ORGANIZATION AND REGULAR MEETING

Monday, January 2, 2023

7:30 p.m.

A. AGENDA

1. Motion by _____, seconded by _____, to appoint Jean Flynn, Board Secretary, as temporary chair to conduct election, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Karen Graf	Edward Kemp	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacancy
Yes							
No							
Abstain							

1 a. Call to order by Board Secretary

Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 13, 2022, to The Express Times and the Clerk of Washington Township.

1b. Results of the Election held on November 8, 2022 were as follows:

Karen Graf -1,347
Kimberley Morris - 1,294
Nicholas Riess - 1172
Write-In Total – 65
(Karen Graf won write-in 1-year unexpired term and 3-year term - Selected 3-year term)

1c. Administering the Oath of Office to the newly elected Board Members. (Newly elected Board Members sign the Oath of Office).

3 - Year Term
Karen Graf
Kimberley Morris

Roll Call:

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Present						

Flag Salute:

B. RE-ORGANIZATION MOTIONS

2. Board Secretary requests nominations for President.

_____ nominated _____ for President. Are there any other nominations?
(Following the close of nominations.) RCV:

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

C. NEWLY ELECTED PRESIDENT ASSUMES CHAIR

3. President requests nominations for Vice-President.

_____ nominated _____, for Vice-President. Are there any other nominations?
(Following the close of nominations.) RCV:

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

D. CODE OF ETHICS FOR SCHOOL BOARD MEMBERS: Review

Board will review New Jersey School Board Member Code of Ethics (board members sign acknowledgement of receipt of File Code 9271). (Please sign and return to Board Secretary).

4. Motion by _____, seconded by _____, to adopt the following 2023-2024 calendar of board meetings for the Washington Township Board of Education: RCV:

REGULAR MEETINGS FOR 2023-2024

January 2, 2023	(Monday) Board Reorganization/Public Hearing on School Safety Report
February 13, 2023	
March 13, 2023	
April 24, 2023	Public Hearing on Budget
May 8, 2023	2023-2024 Annual School Appointments and Adoptions
June 12, 2023	
July 10, 2023	Public Hearing on School Safety Report
August 21, 2023	
September 11, 2023	
October 2, 2023	Public Hearing on Nursing Services Plan
November 13, 2023	Public Hearing on Audit
December 11, 2023	
January 3, 2024	(Wednesday Board Reorganization/Regular/Public Hearing on School Safety Report

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

Board President appointed _____ and _____, alternate, as Delegate to the New Jersey School Boards Association.

Board President appointed _____ and _____, alternate, to the Warren County School Boards Association.

Board President appointed _____, as Legislative delegate.

E. INTRODUCTION/INTERVIEWS

Candidates for open board seat:

- Amie Beyrent
- Stefana Niemo
- Nicholas Riess

5. Motion by _____, seconded by _____, to approve the minutes of December 12, 2022, as presented. MV:

6. Motion by _____, seconded by _____, to approve the executive session minutes of December 12, 2022, as presented. MV:

F. PUBLIC HEARING

SCHOOL SAFETY REPORT

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism, weapons, substance abuse and HIB two times per year. Those incidents shall also be reported between September 1, 2022 to December 31, 2022, to the NJ Department of Education via the department's Student Safety Data System.

- 0 - Violence, vandalism, substance abuse or weapons reports
- 1 - Confirmed HIB
- 2 – HIB Investigations

As reported to the Department of Education, there were zero incidents of violence, vandalism, weapons, substance abuse, during the 2022-2023 school year for the period ending December 31, 2022.

There was one confirmed HIB during the 2022-2023 school year for the period ending December 31, 2022.

7. Motion by _____, seconded by _____, to accept the Bi-Annual Student Safety Data Report, dated December 31, 2022, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

G. PUBLIC QUESTIONS & DISCUSSIONS (agenda Items)

The public may speak for three (3) minutes, on agenda items, unless they have requested to be on the agenda.

H. SECRETARY'S REPORT

8. Motion by _____, seconded by _____, to approve the Student Activity and Cafeteria Account Reports, as presented. MV:

9. Motion by _____, seconded by _____, to approve the line item transfers, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

10. Motion by _____, seconded by _____, to approve the Bills List for December 2022. MV:

11. Motion by _____, seconded by _____, to approve the Board Secretary's and Cash Reports for the month ending November 30, 2022, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

I. SUPERINTENDENT'S REPORT

12. Motion by _____, seconded by _____, to approve the following substitutes for the 2022-2023 school year, pending completion of employment requirements, as recommended by the Superintendent. RCV:

- Jessica DeSanto-Teacher/Paraprofessional
- Megan Ordemann-Teacher/Paraprofessional

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

13. Motion by _____, seconded by _____, to approve the following home instructor, for student #15010756, from December 16, 2022 through January 31, 2023, not to exceed 10 hrs/wk., as recommended by the Superintendent. RCV:

- Christine Drevitch

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

14. Motion by _____, seconded by _____, to approve the following formal mentor for the 2022-2023 school year, as recommended by the Superintendent. RCV:

FORMAL MENTOR	STAFF MEMBER
Stacie Paruta	Melanie Ward

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

15. Motion by _____, seconded by _____, to approve Jessica Garcia, Brass Castle School Principal, as mentor for Erin Porter, for Supervisory Internship in Spring semester – January 2, 2023 through April 23, 2023, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

16. Motion by _____, seconded by _____, to approve the following field trip for the 2022-2023 school year, as recommended by the Superintendent. RCV:

(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles or otherwise noted. Parents/guardians are responsible for all fees and transportation costs).

Grade	Destination
6	Warren Hills Regional HS – Performing Arts Presentation/Fine Arts Film Tour

17. Motion by _____, seconded by _____, to approve Nathanya G. Simon, as Board Counsel, for 2023-2024, with the firm of Scarinci Hollenbeck, at the hourly rate of \$170.00 (one-hundred seventy dollars) for General, special education, construction, and litigation matters, handled by partners and counsel; and at the hourly rate of \$160.00 (one hundred sixty dollars) for matters handled by Associates. Paralegals and law clerks shall be billed at the hourly rate of \$116.73 (one hundred sixteen and 73/100 dollars), as of recommended by the Superintendent. RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacancy
Yes							
No							
Abstain							

18. Motion by _____, seconded by _____, to approve the updated American Rescue Plan (ARP) - Safe Return Plan, as recommended by the Superintendent. RCV:

	Karen Graf	Kristopher Eisner	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock	Vacancy
Yes							
No							
Abstain							

J. PRINCIPALS' REPORT

K. CORRESPONDENCE

L. COMMITTEE REPORTS

Education:

Facilities:

19. Motion by _____, seconded by _____, to accept the following quotes for replacement and installation of a Vulcan Heated Holding/Transport Institutional Cabinet, at Brass Castle School, as recommended by the Superintendent. RCV:

Chef’s Corner	\$5,190.00
Culinary Depot	\$4,914.50
Map International (ESCNJ)	\$5,020.00
Sam Tell Companies	\$8,798.00

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

20. Motion by _____, seconded by _____, to award the contract for replacement and installation of a Vulcan Heated Holding/Transport Institutional Cabinet, at Brass Castle School, to Culinary Depot, in the amount of \$4,914.50, as recommended by the Superintendent. RCV:

	Kristopher Eisner	Karen Graf	Edward Kemp, Jr.	Jennifer Knittel	Kimberley Morris	Patrick Rock
Yes						
No						
Abstain						

Finance:

Personnel:

M. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes on non-agenda items unless they have requested to be on the agenda.)

N. EXECUTIVE SESSION - if required as indicated in items b below:

21. Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule.
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss Matters rendered confidential by Individual privacy. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

22. Motion by _____, seconded by _____, to return to open session.

MV: Time: _____

23. Motion by _____, seconded by _____, to appoint _____, as a Board Member at the February 13, 2023, Board of Education Meeting (upon completion of criminal history check). MV:

O. ADJOURNMENT

24. Motion by _____, seconded by _____, to adjourn.

MV: Time: _____