

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, October 4, 2021

7:30 P.M.

Minutes of October 4, 2021

Call to order by President

Time: 7:35 p.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed, January 14, 2021, to the Express Times and to the Clerk of Washington Township.

Members in attendance: Edward Kemp, Vice-President, Jennifer Knittel, , Kimberley Morris, Patrick Rock, Lauren Schlaffer, Anita Smith and Karen Graf, President. In addition, Keith Neuhs, Jean Flynn, Business Administrator, Jessica Garcia and Jessica McDonagh, Principals.

Members absent: None

Flag Salute:

B. PUBLIC HEARING:

- As per Public Law 6A:16-2.1 each school district shall, in consultation with their school physician, create a District Nursing Services Plan. The plan shall be adopted annual during a public hearing conducted at a regular board of education meeting: Nursing Services Plan.

Motion by Anita Smith, seconded by Edward Kemp, to approve the 2021-2022 Nursing Services Plan, (pending final approval from School Physician), as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

C: PRESENTATION:

- Dynamic Learning Maps- 2021 Assessment – Keith T. Neuhs, Superintendent

D. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Motion by Edward Kemp, seconded by Patrick Rock, to approve the minutes of September 13, 2021, as presented. MV: all voting yes, Morris and Smith abstained, motion carried.

Motion by Lauren Schlaffer, seconded by Patrick Rock, to approve the executive session minutes of September 13, 2021, as presented. MV: all voting yes, Morris and Smith abstained, motion carried.

E. SECRETARY'S REPORT:

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the Student Activity and Petty Cash Account Reports, for the month ending August 31, 2021, as presented. MV: all voting yes, motion carried.

Motion by Patrick Rock, seconded by Jennifer Knittel, to approve the line item transfers, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Anita Smith, to approve the Board Secretary's and Cash Reports for the month ending August 31, 2021, as presented. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

F. SUPERINTENDENT'S REPORT:

Motion by Anita Smith, seconded by Edward Kemp, to accept, with regret, the resignation of Dana Roberts, School Nurse, effective November 30, 2021, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve an amended change in preparation classification, for Kaleigh Soles, from BA to BA+30, salary to be \$57,200, effective September 1, 2021, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Patrick Rock, to approve Sean Morris, as a part-time Custodian, rate to be \$14.50/hr., effective October 1, 2021, as recommended by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer, Smith and Graf, all voting yes, Morris abstained, motion carried.

Motion by Jennifer Knittel, seconded by Anita Smith, to rescind the following motion, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Jennifer Knittel, seconded by Edward Kemp, to approve Willie Franklin, as a part-time Custodian, rate to be \$14.50/hr. effective on or about September 20, 2021, (upon completion of employment requirements and a 60-day probation period), as recommend by the Superintendent. RCV: Kemp, Knittel, Rock, Schlaffer and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Edward Kemp, to approve an agreement between the Washington Township Board of Education and the Hunterdon County Educational Services Commission (HCESC) to provide a Learning Disabilities Teacher Consultant (LDTC), for the 2021-2022 school year, 1.5 days/week at a rate of \$100/hr., (anticipated November 29, 2021 through April 15, 2022), as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Edward Kemp, seconded by Patrick Rock, to the following EpiPen/Auvi-Q delegates for the 2021-2022 school year, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

EPI-PEN/AUVI Q DELEGATES

Brass Castle School
Christopher Dimitriou
Christine Drevitch
Lisa Galoppo
Jessica Garcia
Shannon McEvoy
Stacie Paruta
Stephen Scism
Renee Seiz

GLUCAGON DELEGATES

Brass Castle School
Christine Drevitch
Jessica Garcia
Shannon McEvoy
Deborah Tierney

EPI-PEN DELEGATES

Port Colden School
Sarah Bettenhausen
Robert Borusovic
Nicole Campagna
Amie DeFeo
Melissa Freitas
Amybeth Kupcha
Noreen McGeary
Barbara Pierson

Motion by Jennifer Knittel, seconded by Kimberley Morris, to approve the out-of-district in-service experiences, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Staff/Board Member	Type of Travel/Workshop	Registration Fee	Date	Mileage RT	Parking	Tolls	Meals	Lodging
Jennifer Knittel	NJ School Boards Association Virtual Annual Meeting	\$ 450.00	10/26-28,2021	N/A	N/A	N/A	N/A	N/A
Dawn Nisivoccia	Wilson Reading System – Level 1 Certification (1-year virtual program)	\$2,300.00	October 15,2021-2022	N/A	N/A	N/A	N/A	N/A

Motion by Kimberley Morris, seconded by Patrick Rock, to apply for the FY2022 ARP IDEA Grant and accept the grant award funds, upon approval of the FY2022 ARP IDEA application, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Basic	\$18,322
Preschool	\$ 1,561

Motion by Lauren Schlaffer, seconded by Anita Smith, to approve the following staff/stipend for the 2021-2022 Senior Program, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

STAFF MEMBER	STIPEND
Heidi Kaiven	\$2,000
Barbara Pierson	\$2,000

Motion by Patrick Rock, seconded by Anita Smith, to approve Jordan Delicato, to complete revisions to World Language Curriculum: American Sign Language, at a rate of \$30.00/hr. (not to exceed 20 hrs.), as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Patrick Rock, seconded by Kimberley Morris, to approve formation of the 2021-2022 WTSD New Jersey Quality Single Accountability continuum (NJ-QSAC) Committee, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to approve the WTSD Emergency Virtual/Remote Instruction Plan, for the 2021-2022 school year, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

G. PRINCIPALS' REPORT:

H. CORRESPONDENCE:

- Email from Dana Roberts, Brass Castle School Nurse
- Letter from School Alliance Insurance Fund (SAIF)/\$2,500 credit on general liability

I. COMMITTEE REPORTS:

Education: None

Facilities: None

Motion by Anita Smith, seconded by Edward Kemp, to approve the contract with E-Rate Partners, LLC, to provide Rate services for Funding Year 2022 (July 1, 2022-June 30, 2023), Category 1 at \$1,000 and Category 2, (if applicable), per fee schedule below, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Fee Schedule

Range of Category 2 Funding Requested	Category 2 Fee
<\$5,000.00	\$600.00
From \$5000.00 to <\$25,000.00	\$1,000.00
From \$25,000.00 to <\$50,000.00	\$1,500.00
From \$50,000 to <\$150,000.00	\$2,000.00
\$150,000.00 and greater	\$2,500.00

Motion by Edward Kemp, seconded by Kimberley Morris, to approve the bus routes for the 2021-2022 school year (attachment 11) , as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the annual Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for school year, 2021-2022, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Patrick Rock, to accept the following quotes for wheelchair lift replacement and installation, at Port Colden School, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

VENDOR	QUOTE
Mattis Elevator Services, LLC	\$19,875.00
HandiLift	\$28,993.00

Motion by Jennifer Knittel, seconded by Anita Smith, to award the contract to Mattis Elevator Services, LLC, in the amount of \$19,875.00, for the wheelchair lift replacement and installation, at Port Colden School, as recommended by the Superintendent. RCV: Kemp, Knittel, Morris, Rock, Schlaffer, Smith and Graf, all voting yes, motion carried.

Finance/Policy: Meeting held on 10/4/2021 @ 7:00 p.m.

Motion by Jennifer Knittel, seconded by Anita Smith, to approve the first reading of the following policies/Policy Alerts 223 & 224, as recommended by the Superintendent, RCV: Kemp, Knittel, Morris, Rock, Schlaffer and Graf, all voting yes, Smith no, motion carried.

- P1648.13 School Employee Vaccination Requirements
- P2425 Emergency Virtual or Remote Instruction Program

POLICY ALERT 223

- P 0131 Bylaws, Policies, and Regulations (Revised)
- P 1521 Educational Improvement Plans (M) (Abolished)
- P 1649 Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
- P 3134 Assignment of Extra Duties (Revised)
- P & R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)
- P & R 3221 Evaluation of Teachers (M) (Revised)
- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
- P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P & R 4146 Nonrenewal of Nontenured Support Staff Member (Revised)
- P & R 5460.02 Bridge Year Pilot Program (M) (New)
- P & R 6471 School District Travel (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

POLICY Alert 224

- P 1648 Restart and Recovery Plan (M) (Abolished)
- P 1648.02 Remote Learning Options for Families (M) (Abolished)
- P 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction (M) (Abolished)
- P 1648.11 The Road Forward COVID-19 – Health and Safety (M) (New)
- P 2422 Comprehensive Health and Physical Education (M) (Revised)
- P 2467 Surrogate Parents and Resource Family Parents (M) (Revised)
- P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P 5114 Children Displaced by Domestic Violence (Abolished)
- P 5116 Education of Homeless Children (Revised)
- P 6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
- P 6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (New)
- P 6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P & R 7432 Eye Protection (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- R 8420.1 Fire and Fire Drills (M) (Revised)
- P 8540 School Nutrition Programs (M) (Revised)

- P 8550 Meal Charges/Outstanding Food Service Bill (M) (Revised)
- P 8600 Student Transportation (M) (Revised)
- P 8810 Religious Holidays (Abolished)

Personnel: Zoom Meeting held on 10/1/2021

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Rebecca Clinebell, Teacher – Vaccine mandate and testing.

Katherine Ferrara, OT – Vaccinated vs unvaccinated

Jamie Hussey, Teacher – Governor’s mandate

K. EXECUTIVE SESSION - if required as indicated in items ____ below. - None

Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____

Motion by _____, seconded by _____, to return to open session.

MV: _____ Time: _____

L. ADJOURNMENT:

Motion by Anita Smith, seconded by Edward Kemp, to adjourn.

MV: unanimous, motion carried

Time: 8:50 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary