



**WASHINGTON
TOWNSHIP
SCHOOL DISTRICT**

BRASS CASTLE SCHOOL
16 Castle Street
Washington, NJ 07882
908.689.1188
Jessica L. Garcia, PRINCIPAL

**DISTRICT CENTRAL OFFICE
OLD SCHOOLHOUSE**
One East Front Street
Washington, NJ 07882
908.689.1119
Keith T. Neuhs, SUPERINTENDENT

PORT COLDEN SCHOOL
30 Port Colden Road
Washington, NJ 07882
908.689.0681
Jessica K. McDonagh, PRINCIPAL

October 18, 2021

Dear Parents / Guardians:

The Washington Township School District will be sponsoring district-wide parent-teacher conferences November 1st to November 3rd. This year, parents/guardians have a choice between having an in-person or virtual TEAMS conference. In-person conferences will be held in your child's classroom and virtual conferences will be scheduled via Microsoft TEAMS. To simplify the scheduling process for a conference, parents will be sent a digital signup (Calendly) on Wednesday, October 20th by their child(ren)'s teacher. Parents will be required to select a conference period from the times provided in the Calendly signup sheet. Please note, you will choose whether you would like an in-person or virtual TEAMS conference during the signup process. Please do not forget to choose an option.

A few additional reminders:

- All individuals in school buildings are required to wear face masks, this includes during parent-teacher conferences.
- November 1st – November 3rd are early dismissal days for students.
 - Brass Castle Parent/Guardian Pickup – 12:40pm – 12:50pm
 - Port Colden Parent/Guardian Pickup – 12:55pm – 1:05pm

Students do better in school when parents/guardians are involved in their academic lives. Participating in parent-teacher conferences is a very important way for you to be involved and help your child succeed.

Get ready for a parent-teacher conference by making a list of the questions you want to ask. A prepared parent with a positive attitude and an open mind helps to create a successful, year-long partnership with your child's teacher.

Sincerely,

Keith Neuhs
Superintendent