

BRASS CASTLE SCHOOL 16 Castle Street Washington, NJ 07882 908.689.1188 Jessica L. Garcia, PRINCIPAL DISTRICT CENTRAL OFFICE OLD SCHOOLHOUSE One East Front Street Washington, NJ 07882 908.689.1119 Keith T. Neuhs, SUPERINTENDENT PORT COLDEN SCHOOL 30 Port Colden Road Washington, NJ 07882 908.689.0681 Jessica K. McDonagh, PRINCIPAL

2021-2022 School Year

Dear WTSD Parents & Students,

As a reminder, students quarantined for COVID related reasons should livestream into their classroom for instruction, to every extent possible. Please note, gym class assignments will not have livestream capability, but information will be posted in TEAMS for the student.

Please see below for livestream details and expectations:

- Teachers will send a schedule for livestream sessions through TEAMS, throughout the day.
- Sessions will take place between 9:15am 3:05pm, as scheduled by teachers. Note: Sessions will be broken up, based on the day's schedule.
- Students must have their cameras on, throughout live sessions.
- Students must wear headphones to minimize distractions and noises.
- Recording of sessions is not permitted, at any time.
- Sessions are for student participation, only. If a parent/guardian has a question, please email the teacher.
- Teachers will post needed resources/materials in TEAMS.
- Teachers will be instructing their in-person classes, during livestream. These are not 1:1 sessions.
- Teachers may not be visible throughout the whole session, as they may be rotating throughout the class and working with other students.
- Teachers will place their devices in an area of the classroom, which they deem appropriate. Movement of the device may occur, based on whole group vs. small group instruction.
- Please note that if the teacher is absent, livestreaming from the classroom will not be available. The teacher will post student work in TEAMS.
- During livestream broadcasts, teachers are working with many students in the classroom and may not be able to answer remote student questions immediately.

As always, we appreciate your patience, collaboration, and flexibility, as we navigate this new process.

Sincerely,

WTSD Administration