

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, March 8, 2021

7:30 p.m.

A. AGENDA

1. Call to order by President.

Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 14, 2021 to the Express Times and to the Clerk of Washington Township.

2. Roll Call:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Present | | | | | | | |

3. Flag Salute

4. Motion by _____, seconded by _____, to approve the minutes of February 8, 2021, as presented. MV:

5. Motion by _____, seconded by _____, to approve the executive minutes of February 8, 2021, as presented. MV:

B. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

The public may speak for three (3) minutes unless they have requested to be on the agenda.

C. SECRETARY'S REPORT

6. Motion by _____, seconded by _____, to approve the Board Secretary's and Cash Reports for the month ending January 31, 2021, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line-item account has encumbrances and expenditures, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

7. Motion by _____, seconded by _____, to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending January 31, 2021, as presented. MV:

8. Motion by _____, seconded by _____, to approve line-item transfers, as recommended by the Superintendent. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

9. Motion by _____, seconded by _____, to approve the Bills List for March 2021. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

10. Motion by _____, seconded by _____, to approve the Board Secretary and Cash Reports for the month ending January 31, 2021, as presented. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

D. SUPERINTENDENT'S REPORT

Presentation of the 2021-2022 Proposed Budget:

11. Motion by _____, seconded by _____, to accept, with regret, the resignation for retirement of Leslie Krause, World Language Teacher, effective June 30, 2021, as recommended by the Superintendent. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

12. Motion by _____, seconded by _____, to accept, with regret, the resignation for retirement of Marcia Klingel, Paraprofessional, effective June 30, 2021, as recommended by the Superintendent. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

13. Motion by _____, seconded by _____, to accept, with regret, the resignation for retirement of Margaret Prendergast, Paraprofessional, effective June 30, 2021, as recommended by the Superintendent. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

14. Motion by _____, seconded by _____, to accept, with regret, the resignation of Dora Paz-Hernandez, Custodian, effective February 26, 2021, as recommended by the Superintendent. RCV:

| | | | | | | | |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

15. Motion by _____, seconded by _____, to accept, with regret, the resignation of Michael Neu, Principal, effective May 21, 2021, as recommended by the Superintendent. RCV:

| | | | | | | | |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

16. Motion by _____, seconded by _____, to approve the out-of-district in-service experiences as recommended by the Superintendent. RCV:

| Staff Member | Type of Travel/Workshop | Registration Fee | Date | Mileage RT | Parking | Tolls | Lodging | Meals |
|-------------------|---|------------------|--------------------------------|------------|---------|-------|---------|-------|
| Gabrielle Acierno | Orton Gillingham Online Academy Level 1 Training | \$595.00 | N/A 30/40 hr. self-paced | 0 | 0 | 0 | 0 | 0 |
| Nicole Smith | BER – Online Seminar – SLP’s What’s New in Technology to Save Time & Accelerate | \$279.00 | 4/27/21 | 0 | 0 | 0 | 0 | 0 |

| | | | | | | | |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

17. Motion by _____, seconded by _____, to approve a contract between EI US, LLC., dba LearnWell, to provide educational services, for student # 12783765, up to 10 hrs. per week (1 hr. of prep for every 3 hrs. of teaching), at the rate of \$44.00/hr., effective February 5, 2021, as recommended by the Superintendent, RCV:

| | | | | | | | |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

18. Motion by _____, seconded by _____, to accept the proposal to provide 8 hours of evening janitorial services from Today & Tomorrow Cleaning Services, LLC for both Brass Castle and Port Colden Schools, in the amount of \$2,165 per month, per building, as recommended by the Superintendent. RCV:

| | | | | | | | |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

19. Motion by _____, seconded by _____, to approve Delta-T Group to provide substitute custodial services, at a rate of \$18.90 hr., through Co-op Pricing System #65MCESCCPS, (RFP# ESCNJ 20/21-30), for the 2020/2021 school year, as recommended by the Superintendent. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

20. Motion by _____, seconded by _____, that the Washington Township Board of Education hereby establishes the school district travel maximum, pursuant to N.J.A.C. 6A:23A-7.3 for the 2021-2022 school year at the sum of \$45,000 and the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded, as recommended by the Superintendent. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

21. Motion by _____, seconded by _____, to approve the 2021-2022 Washington Township school district calendar, as recommended by the Superintendent. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

22. Motion by _____, seconded by _____, to approve the submission of the 2021 – Rural Education Achievement Program (REAP), Small, Rural School Achievement Grant, estimated funding approval \$35,427, as recommended by the Superintendent. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

23. Motion by _____, seconded by _____, to place the following classified students in the Washington Township Extended School Year Program, Brass Castle School, July 5-July 30, 2021, 8:30-12:30 p.m. as recommended by the Superintendent. RCV:

2021 ESY STUDENTS

13202173, 13520809, 13175068, 14056691, 13676945, 13685801, 13754211, 15136813, 14521728, 14883796, 14741325, 14530928, 13544188, 13381956, 13607965, 13625982, 13380320, 13354231, 14107928, 12778970, 13635882, 14563723, 14476047, 14479256, 14205452, 14204977, 13659716, 14391545, 13873601, 13658973, 12688493, 13658988, 14190819, 15112995, 13368656, 13425892, 12690786, 13423217, 13168566, 14505805

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

E. PRINCIPAL'S REPORT

F. TECHNOLOGY REPORT

G. CORRESPONDENCE

- Letter from Marcia Klingel
- Email from Leslie Krause
- Letter from Rosalie S. Lamonte, Ph.D., Interim Executive County Superintendent
- Letter from Michael Neu
- Email from Dora Paz-Hernandez
- Letter from Margaret Prendergast

H. COMMITTEE REPORTS

Education:

Facilities:

Finance: 3/2/21 @ 7:00 p.m.

24. Motion by _____, seconded by _____, to approve the 1st reading of the following policies and regulations, Policy Alert 222, as recommended by the Superintendent. RCV:

- P 0145 Board Member Resignation and Removal (M) (Revised)
- P 0164.6 Remote Public Board Meetings During A Declared Emergency (M) (New)
- R 1642 Earned Sick Leave Law (M) (Revised)
- P 1643 Family Leave (M) (New)
- P 3431.1 Family Leave (M) (Abolished)
- P 4431.1 Family Leave (M) (Abolished)
- P 3431.3 New Jersey Family Leave Insurance Program (Abolished)
- P 4431.3 New Jersey Family Leave Insurance Program (Abolished)
- P & R 5330.01 Administration of Medical Cannabis (M) (Revised)
- P 7425 Lead Testing of Water in Schools (M) (Revised)
- R 7425 Lead Testing of Water in Schools (M) (New)
- P & R 7430 School Safety (M) (Abolished)
- P 2415 Every Student Succeeds Act (M) (Revised)
- P 2415.01 Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
- P 2415.02 Title I – Fiscal Responsibilities (M) (Revised)
- P 2415.03 Highly Qualified Teachers (M) (Abolished)
- P 2415.05 Student Surveys, Analysis, and/or Evaluations (M) (Revised)
- P & R 2415.20 Every Student Succeeds Act Complaints (M) (Revised)
- P 4125 Employment of Support Staff Members (M) (Revised)
- P 6360 Political Contributions (M) (Revised)
- P 8330 Student Records (M) (Revised)
- P 9713 Recruitment by Special Interest Groups (M) (Revised)

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

25. Motion by _____, seconded by _____, to approve the 1st reading of the following policy, as recommended by the Superintendent. RCV:

- P 5111 Eligibility of Resident/Non- Resident Students

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

26. Motion by _____, seconded by _____, to approve the 2nd reading and adoption of the following bylaw, polices and regulations, Policy Alert 221, as recommended by the Superintendent. RCV:

- Bylaw 0164.6 Remote Public Board Meeting During a Declared Emergency (M) (New)
- P 1620 Administrative Employment Contracts (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.1 Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
- P 2464 Gifted and Talented Students (M) (Revised)
- P & R 5330.05 Seizure Action Plan (M) (New)
- P 6440 Cooperative Purchasing (M) (Revised)
- P & R 6470.01 Electronic Funds Transfer and Claimant Certification (M) (New)
- P & R 7440 School District Security (M) (Revised)
- P 7450 Property Inventory (M) (Revised)
- P & R 7510 Use of School Facilities (M) (Revised)
- P 8420 Emergency and Crisis Situations (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

27. Motion by _____, seconded by _____, to adopt the proposed 2021-2022 school district budget to be submitted to the Executive County Superintendent of Schools for required review and approval. RCV:

The base budget includes the use of \$29,112 of Bank Cap due to loss of State Aid and \$422,272 of capital reserve funds for building generators at Brass Castle and Port Colden Schools. The budget also includes a withdrawal of \$80,000 of maintenance reserve funds for asbestos removal and flooring replacement at Port Colden School [per N.J.A.C 6A:23A-14.2(d)].

| | |
|-----------------------|-------------|
| General Fund | \$8,753,680 |
| Special Revenue Fund | \$ 233,000 |
| Total Base Budget | \$8,986,680 |
| General Fund Tax Levy | \$6,648,685 |

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

Personnel: Meeting 2/24/21 @ 3:00 pm

I. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

J. EXECUTIVE SESSION - if required as indicated in items i below.

28. Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential – Personnel-employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____

29. Motion by _____, seconded by _____, to return to open session.

MV: _____ Time: _____

30. Motion by _____, seconded by _____, to approve advertising for a Principal position, in the Washington Township School District, as recommended by the Superintendent. RCV:

| | Edward Kemp | Jennifer Knittel | Kimberley Morris | Patrick Rock | Lauren Schlaffer | Anita Smith | Karen Graf |
|---------|-------------|------------------|------------------|--------------|------------------|-------------|------------|
| Yes | | | | | | | |
| No | | | | | | | |
| Abstain | | | | | | | |

K. ADJOURNMENT

31. Motion by _____, seconded by _____, to adjourn.

MV: _____ Time: _____