



**WASHINGTON
TOWNSHIP**
SCHOOL DISTRICT

BRASS CASTLE SCHOOL
16 Castle St.
Washington, NJ 07882
908.689.1188
Jessica L. Garcia, PRINCIPAL

**DISTRICT CENTRAL OFFICE
OLD SCHOOLHOUSE**
One East Front Street
Washington, NJ 07882
908.689.1119
Keith T. Neuhs, SUPERINTENDENT

PORT COLDEN SCHOOL
30 Port Colden Rd.
Washington, NJ 07882
908.689.0681
Michael J. Neu, PRINCIPAL

January 12, 2021

Dear Parents/Guardians,

This letter is to inform you that an individual in the Brass Castle School has tested positive for COVID-19. The individual has not been in Brass Castle School since November 23, 2020. **Any persons considered close contacts have been notified personally by the District and may receive additional communication from the Warren County Department of Health.**

Cleaning and disinfecting of all exposed areas has been completed. The District continues to follow all approved, established and recommended cleaning and sanitizing protocols. Our established protocols exceed stated requirements for cleaning and sanitizing per recommendations from the CDC, state of New Jersey and the Health Department.

We understand the level of concern regarding COVID-19. We encourage everyone to continue following the Centers for Disease Control & Prevention promoted safeguards, such as:

- Staying home when you are sick;
- Washing hands often with soap for at least 20 seconds;
- Covering coughs and sneezes and properly disposing of tissues;
- Limiting close contact with people who are sick and not sharing food, drinks and utensils;
- Wearing a face mask while in school; and
- Continuing to monitor your health for symptoms.

As always, we appreciate our school community's support and cooperation. You can assist us by remaining vigilant but sensible in your approach to dealing with this health concern.

Sincerely,

Keith Neuhs
Superintendent