

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, November 9, 2020

7:30 p.m.

A. AGENDA:

1. Call to order by President.

Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 17, 2020 to The Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call: Karen Graf, President
 Edward Kemp, Jr. – Vice President
 Casey Grimm
 Jennifer Knittel
 Kimberley Morris
 Lauren Schlaffer
 Anita Smith

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Present							

2. Motion by _____, seconded by _____, to approve the minutes of October 5, 2020, as presented. MV:

3. Motion by _____, seconded by _____, to approve the executive session minutes of October 5, 2020, as presented. MV:

B. PUBLIC HEARING:

- Audit Presentation by Anthony Ardito, Auditor – Ardito & Company, LLP

4. Motion by _____, seconded by _____, to accept the Comprehensive Annual Financial Report (CAFR) and report of Administrative Findings: Financial, Compliance and Performance, for the fiscal year ending June 30, 2020 and note that there were no audit recommendations. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

C. PRESENTATIONS:

- Walter Matuch - Solar Advocate - Jim Brown – EZENERGY
- Deb Tierney – School Climate Committee Self-Assessment

5. Motion by _____, seconded by _____, to approve school climate self-assessment and submission, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

6. Motion by _____, seconded by _____, to accept the Student Safety Data System Report, January 1 – June 30, 2020, as presented. RCV:

School	HIB Investigations	Confirmed HIB
Port Colden	0	0
Brass Castle	1	0

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

D. PUBLIC QUESTIONS & DISCUSSIONS: (Agenda Items)

E. SECRETARY'S REPORT:

7. Motion by _____, seconded by _____, to approve the Student Activity, Petty Cash and Cafeteria account reports for the month ending September 30, 2020, as presented. MV:

8. Motion by _____, seconded by _____, to approve the line item transfers, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

9. Motion by _____, seconded by _____, to approve the Bills List for October and November 2020. MV:

10. Motion by _____, seconded by _____, to approve the Board Secretary's and Cash Reports for the month ending September 30, 2020, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16, 10(c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

F. SUPERINTENDENT'S REPORT:

11. Motion by _____, seconded by _____, to approve Christopher J. Dimitriou, Social Studies Teacher, BA Step 2, salary to be \$50,850, upon completion of employment requirements, effective November 10, 2020, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

12. Motion by _____, seconded by _____, seconded by _____, to approve the following informal mentor, as recommended by the Superintendent. RCV:

- Dawn Nisivoccia – Christopher Dimitriou

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

13. Motion by _____, seconded by _____, to approve the following substitute for the 2020-2021 school year, pending completion of hiring requirements, as recommended by the Superintendent. RCV:

- Kylie Hibbett – School Nurse

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

14. Motion by _____, seconded by _____, to approve a unpaid Federal Medical leave Act leave (FMLA) , for employee #4164, effective November 10, 2020 through November 29, 2020, (return to work on November 30, 2020), as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

15. Motion by _____, seconded by _____, to approve Jenna Henderson, a student at Fairleigh Dickinson University, for Field Experience IV, with Stacie Paruta, Teacher Brass Castle School, spring 2021, (date and class TBD), as recommended by the Superintendent, RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

16. Motion by _____, seconded by _____, to approve the disbandment of the Certified Staff Sick Leave Bank, for failure to meet required staff participation for the 2019-2020 and 2020-2021 school years, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

17. Motion by _____, seconded by _____, to approve the 2020-2021 shared services agreement between Washington Township Board of Education and Oxford Township Board of Education for the Cluster Curriculum Writing, at an annual fee of \$1,300, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

18. Motion by _____, seconded by _____, to approve the following goals for the 2020-2021 school year, as recommended by the Superintendent. RCV:

District Goals:

1. *Safely re-open school to provide high quality instructional program utilizing in-person and remote learning options.*
2. *Ensure student academic growth for all students throughout the school year.*
3. *Continue to support the social emotional well-being of all students. Ensure that remote students are make connections to peers and the school community.*

Board Goals:

1. *Continue to provide staff and students with a safe and respectful learning environment where everyone is encouraged to grow personally and academically.*
2. *Continue to budget efficiently and responsibly to address the current and future needs of the district and the community.*

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

G. PRINCIPAL'S REPORT:**H. TECHNOLOGY REPORT:****I. CORRESPONDENCE:****J. COMMITTEE REPORTS:****Education:****Facilities:**

Note: Bus evacuation drills were held at Brass Castle and Port Colden Schools on October 20, 2020.

19. Motion by _____, seconded by _____, to approve the contract with E-Rate Partners, LLC, to provide Rate services for Funding Year 2021 (July 1, 2021-June 30, 2022), Category 1 at \$1,000 and Category 2, (if applicable), per fee schedule below, as recommended by the Superintendent. RCV:

Fee Schedule

Range of Category 2 Funding Requested	Category 2 Fee
<\$5,000.00	\$600.00
From \$5000.00 to <\$25,000.00	\$1,000.00
From \$25,000.00 to <\$50,000.00	\$1,500.00
From \$50,000 to <\$150,000.00	\$2,000.00
\$150,000.00 and greater	\$2,500.00

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

20. Motion by _____, seconded by _____, to approve the M-1 (Annual Maintenance Budget Amount Worksheet), as per N.J.A.C 6A:26A-4.1, to be submitted to the Executive County Superintendent, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

21. Motion by _____, seconded by _____, to approve the submission of the Comprehensive Maintenance Plan (CMP) for 2019-2020, 2020-2021, 2021-2022, as per 6A:26A-3.1 to the Executive County Superintendent, as presented and recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

Finance:

22. Motion by _____, seconded by _____, to approve the second reading and adoption of the following policies (policy alert 221), as recommended by the Superintendent. RCV:

- 1648 Restart and Recovery Plan (revised)
- 1648.03 Restart and Recovery Plan – Full-Time Remote Instruction

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

Personnel:

K. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business. (The public may speak for three (3) minutes on non-agenda items unless they have requested to be on the agenda.)

L. EXECUTIVE SESSION - if required as indicated in items a & b.

23. Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific, prospective, or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential by Federal Law, State Law, or Court Rule and Individual Privacy. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____

24. Motion by _____, seconded by _____ to return to open session.

MV: _____ Time: _____

25. Motion by _____, seconded by _____, to accept HIB incident BC092820, as recommended by the Superintendent. RCV:

	Casey Grimm	Edward Kemp	Jennifer Knittel	Kimberley Morris	Lauren Schlaffer	Anita Smith	Karen Graf
Yes							
No							
Abstain							

M. ADJOURNMENT

26. Motion by _____, seconded by _____ to adjourn.

MV: Time: _____