



March 15, 2020

Dear Parents and Guardians:

Thank you for your continued cooperation during these challenging times. As you are aware, due to concerns relative to Coronavirus (COVID-19) Washington Township Schools will be closed, March 16, 2020 through March 27, 2020. Schools plan to re-open on March 30, 2020. Please be aware that the situation surrounding the Coronavirus (COVID-19) is dynamic and that protocols and procedures may need to be changed as we move forward. While schools are closed, educational programming will continue through remote learning opportunities. As stated in previous notices, students should check their teachers' websites daily for assignments. Students should anticipate working on assignments for sustained periods of time, as these lessons are in place of the normal school day.

Teachers will post assignments on their webpage by 3:00pm each day. The posted assignment / lesson should be completed the following day. For example: Tuesday's assignment / lesson will be posted on Monday by 3:00pm. For tomorrow, March 16<sup>th</sup> teachers will have information posted on their websites by 9:00am. Teachers will be available for assistance between the hours of 9:00am and 3:00pm daily to support student learning. If you have questions or concerns regarding an assignment, please email the teacher. Students brought some work materials home with them on Friday afternoon. Remember to check webpages for special area teachers (art, music, physical education), as they will also post assignments / lessons for each grade level.

- Families that need to pick up student home instruction materials may do so on Monday, March 16<sup>th</sup> between 11:00am – 3:00pm. Parents will not be allowed in the buildings. Please call the school when you arrive, and student materials will be brought to your car. If you are unable to pick up materials at the times stated, please contact the school and an alternate time will be coordinated.
- Children in grades 3-6 in need of a technology device during the home instruction period, please contact the school. Many families have already signed a device loaner agreement and the iPads were sent home with students on Friday. If your student already has a computer or other device at home, there is no need to request a school device.
- If your family does not have internet service and you have not already notified the schools, please do so as soon as possible. Some internet companies are offering free services to families in need. Also, the district will make alternate arrangements to supplying home instruction lessons/assignments to students that do not have internet.
- If your child has a medication in the nurse's office that you need at home, please contact the school and arrangements will be made to pick up the medication.
- During the school closure, all school facilities are closed to the public. Unfortunately, this means all outside activities scheduled at the school are cancelled (PTA meetings, recreation activities, Girl Scout meetings, etc.)
- Kindergarten registration scheduled for this week is postponed. Parents of incoming students received a phone call regarding the postponement on Friday.





**WASHINGTON  
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SCHOOL DISTRICT

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Jessica L. Garcia, PRINCIPAL

**DISTRICT CENTRAL OFFICE  
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Michael J. Neu, PRINCIPAL

- Families participating in the district's nutrition program were sent a message on Friday explaining breakfast/lunch pick-up procedures. If your family is in need of food services and you did not receive a message, please contact the school for support.
- Limited staff will be in district during the closure period. We recommend emailing questions to staff members when possible and they will contact you in a timely manner.

The Washington Township School District understands that this is a very challenging time for families and the community. We have a fantastic school community and we will get through this challenge together. The district will provide updates and resources to support the school community as they become available. Please remain diligent and review district correspondence via eblasts, emails, the district website and social media posts.

Sincerely,

Keith T. Neuhs  
Superintendent

