



**WASHINGTON  
TOWNSHIP**  
SCHOOL DISTRICT

**BRASS CASTLE SCHOOL**  
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Jessica L. Garcia, PRINCIPAL

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Keith T. Neuhs, SUPERINTENDENT

**PORT COLDEN SCHOOL**  
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Michael J. Neu, PRINCIPAL

March 12, 2020

Re: District Field Trips

Dear Washington Township School District Families,

As you know, the district has been monitoring and coordinating with the New Jersey Department of Education, the New Jersey Department of Health, and the Centers for Disease Control and Prevention associated with the novel Coronavirus (COVID-19). Today, the Warren County Health Department has recommended we cancel district field trips. As indicated by the County Health Department, by reducing the number of large group meetings in communities, we reduce the risk of COVID-19 spreading from community to community. This won't stop the spread of the virus but could slow it down.

The Washington Township School District will follow the recommendation of the Warren County Health Department and cancel all field trips, through April 24, 2020. We will evaluate the situation for field trips scheduled later in the year, at a later time. While we know this may be disappointing, our primary goal is to keep our students, staff, and community safe and healthy.

We continue to ask all families and staff to take the following precautions:

- Washing hands frequently with soap and hot water for at least 20 seconds
- Covering coughs and sneezes with a tissue or into a sleeve (cough into your elbow)
- Avoiding touching of the eyes, nose and mouth
- Staying home from school and work when sick
- Adhering to exclusion recommendations: fever free for 24 hours

If your child(ren) exhibits any type of cold symptoms, please keep them home. Student absences, accompanied with a doctor's note indicating the absence was due to illness, will be noted in the student information system.

Our district continues to follow enhanced procedures for routine cleaning and disinfecting. This includes disinfecting door handles at regular intervals throughout the day, disinfecting classrooms with single-use cleaning pads to prevent the spread of germs from room to room, and disinfecting desks and surfaces after use.

Thank you for your understanding and continued cooperation as we work to keep our school and community safe and healthy.

Sincerely,

Keith T. Neuhs  
Superintendent

