

Washington Township Board of Education

District Re-Organization & Regular Meeting

Monday, May 14, 2018

7:30 pm

Minutes of May 14, 2018

Call to order by President:

Time: 7:32 a.m.

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 12, 2018, to the Star Gazette and the Clerk of Washington Township.

Members in attendance: Kimberley Morris, Cheryl Noll, Vice President, Lauren Schlaffer, Anita Smith and Karen Graf, President

Members absent: Joseph Armstead and Casey Grimm

Flag Salute

Re-Organization Motions:

Motion by Lauren Schlaffer, seconded by Anita Smith, to move the following motions for approval as recommended by the Superintendent. (a-ii) RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

a. To adopt the following Mission Statement:

It is the mission of the Washington Township School District that each student will be provided with a stimulating environment and opportunities for learning experiences designed to provide the best possible educational opportunity. It is the expectation of the Washington Township School District that all pupils achieve the New Jersey Student Learning Standards at all grade levels.

b. To approve the adoption of the 2018-2019 curricula, services, programs, textbooks, novels, series, and all supplemental materials that support these curricula and programs and to re-adopt the curriculum revision cycle.

c. To adopt the most current edition of Roberts Rules of Order as the official guide of parliamentary procedure governing all actions of this Board, except in those instances where those provisions may conflict with any of the established rules under NJ State Law, administrative code, or Board policy.

d. To establish the agenda for the 2018-2019 school year as follows:

Call meeting to order, Presentations, Public Input (agenda items), Minutes, Secretary's/Cash Report, Superintendent Report, Principal's Report, Technology Report, Correspondence, Committee Reports Facilities, Education, Personnel, Finance and Policy, Public Input (old and/or new business), Executive Session (when necessary), Open Session, Adjournment.

e. To adopt the Washington Township School District Policy and Regulations manuals.

(That in the event any policy, part of a policy or section of the bylaws is judged to be inconsistent with law or inoperative by a court of competent jurisdiction or is invalidated by a policy or contract duly adopted by this Board, the remaining bylaws, policies, and parts of policies shall remain in full effect.)

f. To approve the Washington Township School District Job Description Manual.

- g. To approve the following finance appointments/re-appointments for the 2018-2019 school year.

Board Secretary	Jean Flynn
Custodian of Public Records	Jean Flynn
Title 9 Compliance Officer for contracts	Jean Flynn
Flexible Spending Account Administrator	Jean Flynn
Public Agency Compliance Officer	Jean Flynn
Purchasing Agent	Jean Flynn

- h. To approve the following Education and Personnel appointments/re-appointments for the 2018-2019 school year.

504 Case Manager	Deborah Tierney
504 Coordinator	Jessica Garcia
Accountability Officer/IDEA	Michael Neu
Accountability Officer/ESSA	Keith Neuhs
Affirmative Action Officer	Jessica Garcia
AHERA Coordinator	Michael Angeloni
Anti-Bullying Coordinator	Deborah Tierney
Anti-Bullying Specialist	Jennifer Borusovic
Attendance Officer	Michael Neu
Asbestos Management Officer	Michael Angeloni
Chemical Hygiene Officer	Michael Angeloni
Civil Rights Officer	Keith Neuhs
District Testing Coordinator	Jessica Garcia
Emergent Services	St. Luke's Warren Hills Family Practice
HCS/Right to Know Contact	Michael Angeloni
Health and Safety Designee	Michael Angeloni
Indoor Air Quality Officer	Michael Angeloni
Liaison for Homeless Children	Jessica Garcia
School Safety Coordinator	Keith Neuhs
Substance Awareness Coordinator	Jennifer Borusovic
Title 9 Compliance Office	Jessica Garcia

- i. To appoint Maureen Miller as acting Board Secretary in the absence of the Board Secretary for the 2018-2019 school year.
- j. To approve Maureen Miller, as New Jersey Division of Pensions and Benefits Certifying Officer, and Jean Flynn, as New Jersey Division of Pensions and Benefits Supervisor of the Certifying Officer.
- k. To approve the bid threshold at \$40,000 and quote threshold at \$6,000 as per 18A:18A-3.
- l. That Fulton Bank be used as depository of school funds.
- m. To authorize the President and Vice-President as two officers authorized to sign checks and other corporate obligations of the Board. Board President signature stamp to be used in accordance with Board Policy.
- n. To establish a Petty Cash Fund in the amount of \$250.00 for the 2018-2019 school year and that checks for the Petty Cash Account, reimbursed by the Board, and checks for the school Student Activity, Cafeteria Account, Port Colden School House fund, Child Care Account, and JUCITF (SUI) Account be signed by the Superintendent and Board Secretary or the Acting Board Secretary in the absence of the Board Secretary. Interest earned on Student Activity Account to be distributed proportionately to individual accounts. Superintendent signature stamp to be used in accordance with Board Policy.
- o. That checks for the regular checking account be signed by the President or alternate and the Board Secretary. Board President signature stamp to be used in accordance with Board Policy.
- p. That checks for the Board President or Vice-President sign the payroll and agency accounts in the absence of the President. Board President's signature stamp to be used in accordance with Board Policy.
- q. That the Board Secretary be authorized to invest school funds at the best interest rates available in any bank

approved as a depository for public funds.

- r. To appoint Brown & Brown, Public Risk Advisors of NJ, as the School Insurance Agent.
- s. To appoint Brown & Brown Benefit Advisors, Inc., as the School Health Insurance Agent.
- t. To appoint Ameriflex, as the Flexible Spending Broker of record.
- u. To designate The Star Gazette (primary) and The Express Times (secondary), as official newspapers for notices pertaining to Board meetings and legal advertising.
- v. To appoint PlannConnect as our third party administrator for our 403(b) Plan.
- w. To approve the following 403b Plan Investor Providers for the 2018-2019 school year.

FTJ Fund Source	Security Benefit
Lincoln Investments	The Legend Group
Oppenheimer	

- x. To approve the following 403b Plan Financial Advisors for the 2018-2019 school year.

Jeffrey Febbo	Patrick O’Keefe
Stephen Frazer	Jonathan H. Peck

- y. To approve the following Disability Insurance Plans.

Prudential Insurance –Teachers, Administrators, Support Staff
The Hartford – Administrators, Support Staff

- z. To authorize the Superintendent to dispose of equipment.
- aa. To authorize the Board Secretary to pay bills prior to Board approval in the event of a board meeting held after the 15th of the month or to secure a discount if paid within a certain time period and to adopt the 25th of the month to be the cutoff date for receiving bills for the payment of the next months’ bills.
- bb. To designate the Superintendent to approve budget line item transfers between Board Meetings to be ratified by the Board at their regular meeting regular meeting as per N.J.S.A.18A:22-8.1.
- cc. To approve procurement of Goods and Services through State Agencies using the State Purchasing Contracts and Cooperative Purchasing Programs, for the 2018-2019 school year.
- dd. To approve the Washington Township Pest Management Plan.
- ee. To approve the Washington Township Board of Education Emergency/Crisis Management Plan.
- ff. To set the substitute rates for the 2018-2019 school year as listed, (these rates are the same as 2018-2019 school year).

Teachers - \$ 80.00 – Daily Rate
 \$ 90.00– After five [5] consecutive days in the same classroom, with the appropriate certification
 \$100.00-After fifteen [15] consecutive days in the same classroom, with the appropriate certification
 Paraprofessional \$65.00 – Daily rate
 Nurse - \$100.00 – Daily Rate
 \$115.00 – After 6-15 days (no more than 2 days interruption)
 \$130.00 - After 16 days (no more than 2 days interruption)
 Clerical - \$10.00 per hour
 Custodian -\$10.50 per hour

- gg. To approve and adopt The Uniform Minimum Chart of Accounts for NJ Public Schools issued by the State of NJ Department of Education, Division of Finance.
- hh. To approve the following tuition rates for the 2018-2019 school year.

Pre-School/Kindergarten	\$16,007
Grades 1-5	\$18,629
Grade 6	\$20,053
MD	\$38,762
Pre-K Disability/part-time	\$21,573

ii. To approve the Book & Media List for the 2018-2019 school year, (attachment #17).

Motion by Cheryl Noll, seconded by Anita Smith, to award the following contracts without competitive bidding as professional services, for the 2018-2019 school year, pursuant to N.J.S.A. 18A:18A-5a(1). The resolutions and contracts are on file and available for public inspection in the Board of Education office, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

SERVICE	AWARDED TO
Applied Behavioral Analysis (ABA)	Bonnie Adamski
Architect	Gianforcaro, Architects/Engineers
Auditor	Anthony Ardito & Co., LLP
Board Attorney	Scarinci & Hollenbeck
Non-Public Nursing Services	Lisa J. Marshall, RN
Occupational Therapy	Katherine Ferrara
Physical Therapy	Children's Therapy Services
School Physician	Dr. Charles Evans III, MD
Student Information System	Oncourse Systems

Motion by Anita Smith, seconded by Kimberley Morris, to approve the minutes of April 30, 2018, as presented. MV: all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve the executive session minutes of April 30, 2018, as presented. MV: all voting yes, motion carried.

B. PUBLIC QUESTIONS: (agenda items) - NONE

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

C. SECRETARY'S REPORT:

Motion by Cheryl Noll, seconded by Anita Smith, to approve the Student Activity, Petty Cash and Cafeteria Account Reports for the month ending April 30, 2018, as presented. MV: all voting yes, motion carried.

Motion by Anita Smith, seconded by Cheryl Noll, to approve line item transfers, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Cheryl Noll, to approve the Bills List for May 2018. MV: all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Cheryl Noll, to approve the Board Secretary's and Cash Reports for the month ending April 30, 2018, RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Be it resolved that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Be it further resolved that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and Cash Reports and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10(c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

D. SUPERINTENDENT’S REPORT

Motion by Anita Smith, seconded by Cheryl Noll, to accept, with regret, the resignation of Reinhard E. Sorge, Custodian, effective June 30, 2018. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Cheryl Noll, to approve the following substitute for the 2017-2018 school year, upon completion of employment requirements), as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

- Sean Graham-Teacher/Paraprofessional

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve Home Instruction for student #13873601 for the 2017-2018 school year and 2018 extended school year (ESY). Instruction provided by Nicole Smith-Speech, Katherine Ferrara-OT, Children’s Therapy-PT (up to one hour per week) and Bonnie Adamski-Home Instruction (up to 10 hours per week), as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Cheryl Noll, to approve a Memorandum of Agreement (MOA), between Warren County Special Services School District (WCSSSD) and the Washington Township School District, to provide an LDTC for the 2018-2019 school year, at a rate of \$89.00/hour, Administrative cost 6%, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Cheryl Noll, seconded by Kimberley Morris, to approve the following Independent Therapists, as needed, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Bonnie Adamski	Home Therapist	\$50.00/hr.
Katherine Ferrara	Occupational Therapist	\$75.00/hr.
Children’s Therapy Services	Physical Therapist	\$99.30/hr.

Motion by Lauren Schlaffer, seconded by Cheryl Noll, to approve Lisa J. Marshall, RN to provide Non-Public Nursing Services to Good Shepherd Christian Academy for the 2018-2019 school year, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Lauren Schlaffer, to set the Childcare tuition rates for the 2018-2019 school year as listed, as recommended by the Superintendent (Note: rates have not increased since 2014-15). RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Session	Rate
After Care Full-time 1st Child	205.20
After Care Full-time 2nd Child	127.40
After Care Full-time 3rd Child	89.20

After Care Part-time 1 st Child (5-9.5 hours a week)	145.80
After Care Part-time 2nd Child (5 -9.5 hours a week)	89.40
After Care Part-time 3rd Child (5-9.5 hours a week)	59.40
Before Care Full-time 1 st Child	104.40
Before Care Full-time 2nd Child	62.10
Before Care Full-time 3rd Child	46.80
Before Care Part-time 1st Child (4-7 hours a week)	62.10
Before Care Part-time 2nd Child (4-7hours a week)	39.60
Before Care Part-time 3rd Child (4-7 hours a week)	29.70
Drop in – 1 st Child (6.75 an hour)	6.75
Drop In – 2 nd Child (4.80 an hour)	4.80
Drop in - 3rd Child (\$3.40 an hour)	3.40

Motion by Cheryl Noll, seconded by Anita Smith, to approve the annual update of the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2018-2019 school year, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Kimberley Morris, to enter into a Coordinated Transportation Agreement with Warren County Special Services School District for the 2018-2019 school year with an administrative cost of 4%, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to enter into a Joint Transportation Agreement with Sussex County Regional Cooperative for the 2018-2019 school year with an administrative cost of 4%, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Cheryl Noll, to approve the 2018-2019 Independent Evaluators and Reasonable Rates (attachment #16) , as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Cheryl Noll, seconded by Anita Smith, to appoint Scarinci & Hollenbeck to provide legal counsel to the Board for the 2018-2019 school year, rate to be \$169.79 per hour for general, special education, construction and litigation matters handled by partners and counsel; \$159.18 per hour for matters handled by Associates, and \$116.73 per hour for Paralegals and Law Clerks, (reflects a 0% increase for 2018-2019), as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Kimberley Morris, to approve the following resolution, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

WHEREAS, the Board approves a direct deposit program, compliance by an employee shall be mandatory. The Board shall make available for those employees required to have their net pay direct deposited in accordance with the provisions of N.J.S.A. 52:14 all information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with applicable Federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information. The Board will continue to complete the payroll check distribution verification process as required on N.J.A.C 6A:23A-5.7 and Policy 6510.

NOW THEREFORE, BE IT RESOLVED, that the mandatory direct deposit program will be continued for the 2018-2019 school year.

Motion by Kimberley Morris, seconded by Lauren Schaffer, to approve the Marzano Teacher Evaluation Model, for teacher evaluations, for the 2018-2019 school year, as recommended by the Superintendent. RCV: Morris, Noll, Schaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schaffer, seconded by Cheryl Noll, to approve the AchieveNJ Principal and Asst/Vice Principal Evaluation Model, for principal evaluations, for the 2018-2019 school year, as recommended by the Superintendent. RCV: Morris, Noll, Schaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Kimberley Morris, to accept the following quotes for the purchase of two Toro Titan zero turn lawnmowers, for Brass Castle and Port Colden schools, as recommended by the Superintendent. RCV: Morris, Noll, Schaffer, Smith and Graf, all voting yes, motion carried.

COMPANY	QUOTE
Frank Rymon & Sons, Inc.	\$9,400.00
Mayberry Sales & Service	\$8,554.00
Storr Tractor Company	\$8,798.40
Toro Online Store	\$10,398.00

Motion by Kimberley Morris, seconded by Lauren Schaffer, to award the purchase of two Toro Titan zero turn lawnmowers, for Brass Castle and Port Colden schools, to Mayberry Sales & Service, for \$8,554.00, as recommended by the Superintendent. RCV: Morris, Noll, Schaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schaffer, seconded by Cheryl Noll, to award the Network IT Service Agreement, for \$48,900, to The JDM Group, as recommended by the Superintendent, RCV: Morris, Noll, Schaffer, Smith and Graf, all voting yes, motion carried.

(Note: contract was bid and awarded through E-rate processes based on matrix assessment).

Motion by Cheryl Noll, seconded by Anita Smith, to approve the Comprehensive Equity Plan Annual Statement of Assurance, School Year, 2018-2019, as recommended by the Superintendent. RCV: Morris, Noll, Schaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Kimberley Morris, to approve PL2015, (attachment #15), as recommended by the Superintendent. RCV: Morris, Noll, Schaffer, Smith and Graf, all voting yes, motion carried.

Pursuant to PL2015, Chapter 47 the Washington Township Board of Education intends to renew, award, or permit to expire the attached list of contract previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. Compliance with new contracts, not listed here, will be addressed prior to board action.

Motion by Kimberley Morris, seconded by Lauren Schaffer, to approve the following Club/Advisor for the 2017-2018 school year, as recommended by the Superintendent. RCV: Morris, Noll, Schaffer, Smith and Graf, all voting yes, motion carried.

Port Colden School					
Club	Advisor	Grade Levels	# of Sessions	Rate	Length of Session
Garden Club	Melissa Freitas	1&2	4	\$27.00	1 hr.

Motion by Lauren Schlaffer, seconded by Cheryl Noll, to accept, with regret, the resignation of Yvette Shangold, School Nurse, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Cheryl Noll, seconded by Anita Smith, to accept the following bids for the Alert System Project for Brass Castle and Port Colden Schools, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Company Name	Alert System Bid
Eastern Datacomm	\$75,102.00
e.comm	\$28,600.00
JDM Group	\$68,600.00
RFP	\$18,618.00
Signal	\$8,200.00

Motion by Anita Smith, seconded by Kimberley Morris, to award the contract for Alert System Project for Brass Castle and Port Colden Schools to the JDM Group, in the amount of \$68,600.00, pending discussion with the Washington Township Police Chief, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Kimberley Morris, to accept the following bids for the Flooring Project for the Brass Castle School Library, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Company Name	Flooring Bid
Quality Painting	\$20,821.60
The Gillespie Group (ESCNJ Co-op)	\$19,941.05

Motion by Anita Smith, seconded by Cheryl Noll, to award the contract for the Flooring Project for Brass Castle School Library, to the Gillespie Group (ESCNJ Co-op), in the amount \$19,941.05, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Cheryl Noll, seconded by Anita Smith, to approve the following events, and all other school-sponsored events, to use the pavilion at Meadow Breeze Park, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

- 6th Grade Senior Program – May 22, 2018
- 6th Grade Year End Party – June 22, 2018
- Back to School Picnic – September 7, 2018

E. PRINCIPALS' REPORT:

F. TECHNOLOGY REPORT:

G. CORRESPONDENCE

- Letter from Reinhard E. Sorge
- Letter from Yvette Shangold

H. COMMITTEE REPORTS:

Education:

Facilities:

Motion by Anita Smith, seconded by Kimberley to accept the following bids, for the New Acoustical Grid & Tiles and Electrical/Lighting Projects at Port Colden School, (Rm. 200, 201, 203, 205) , as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Company Name	Acoustical Grid & Tiles Bid	Electrical/Lighting Bid	Total
Hahr Construction, Inc.	\$27,680	\$8,550	\$36,230
Lewis-Graham, Inc.	\$32,000	\$11,000	\$43,000
Signal Electric Corp.(ESCNJ Co-op)	-	\$17,006.77	\$17,006.77

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to award the contract for the New Acoustical Grid & Tiles and Electrical/Lighting Projects for Port Colden School, (Rm. 200, 201, 203, 205), to Hahr Construction Inc. in the amount of \$36,230, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Cheryl Noll, seconded by Anita Smith, to accept the following bids for the Painting Project for Port Colden School, (Rm. 200, 201, 203, 205, Basement and Hallway), as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Company Name	Painting Bid
Fine Lines Painting	\$13,000
Quality Painting	\$11,950

Motion by Anita Smith, seconded by Cheryl Noll, to award the contract for the Painting Project for Port Colden School, (Rm. 200, 201, 203, 205, Basement, and Hallway) to Quality Painting, in the amount of \$11,950 as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, , seconded by Lauren Schlaffer, to accept the following bid for the Painting Project for the Brass Castle School Library, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Company Name	Painting Bid
Quality Painting	\$2,210

Motion by Lauren Schlaffer, seconded by Cheryl Noll, to award the contract for the Painting Project at Brass Castle School Library, to Quality Painting, in the amount of \$2,210, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Cheryl Noll, seconded by Anita Smith, to accept the following bids for the Security Camera Project for Brass Castle and Port Colden Schools, as recommended by the Superintendent. (Initial bids on replacing existing as is. Revised bid includes upgrades and additional cameras. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Company Name	Security Camera Bid
JDM Group	\$37,149.60
JDM Group (revised)	\$64,289.86
Signal	\$80,137.76
RFP	\$59,559.00

Motion by Anita Smith, seconded by Cheryl Noll, to award the contract for the Security Camera Project for Brass Castle and Port Colden Schools to JDM Group (revised), for \$64,289.86, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Kimberley Morris, to approve addendum to the agreement with Maschio’s Food Service, Inc. to provide operation and management of the district’s food service program for the 2018-2019 school year for a management fee of \$9,258 (3% increase) and a breakeven, no-cost guarantee food service operations, including the management fee, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Finance & Policy: None

I. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

Tracy Padilla said the PTA is receiving questions about outside club event costs.

J. EXECUTIVE SESSION - if required as indicated in items a, b, c, g, h & i below.

Motion by Cheryl Noll, seconded by Kimberley Morris, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss Matters rendered confidential by Federal Law, State Law, or Court Rule, Individual Privacy, Collective Bargaining Agreements, Pending or anticipated litigation, Attorney-Client Privilege and Personnel – employment matters affecting a specific prospective or current employee.

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: unanimous, motion carried

Time: 8:47 p.m.

Motion by Cheryl Noll, seconded by Anita Smith, to return to open session.

MV: unanimous, motion carried

Time: 9:05 p.m.

Personnel

Motion by Cheryl Noll, seconded by Anita Smith, to approve certified staff salaries, for the 2018-2019 school year, (attachment #11), as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Anita Smith, seconded by Kimberly Morris, to approve paraprofessional appointments and hourly rates for the 2018-2019 school year, (attachment #12), as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Kimberley Morris, seconded by Lauren Schlaffer, to approve administration and support staff salaries, for the 2018-2019 school year, (attachment 13), as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

Motion by Lauren Schlaffer, seconded by Cheryl Noll, to approve the following stipends for the 2018-2019 school year, as recommended by the Superintendent. RCV: Morris, Noll, Schlaffer, Smith and Graf, all voting yes, motion carried.

AESOP/Sub Coordinator	\$2,000
Environmental Trip Coordinator	\$ 500
Environmental Trip Staff	\$ 225
Publishing Company	\$4,000 (shared)
Safety Patrol Coordinator	\$ 400
Teacher-In-Charge	\$1,000 (per school)

K. ADJOURNMENT

Motion by Cheryl Noll, seconded by Anita Smith, to adjourn.

MV: unanimous, motion carried.

Time: 9:08 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary