

**WASHINGTON TOWNSHIP BOARD OF EDUCATION**

REGULAR MEETING

Monday, March 14, 2016

7:30 p.m.

**POLICY COMMITTEE MEETING – 7:00 p.m.**

**A. AGENDA:**

1. Call to order by President. Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 15, 2016, to the Star Gazette, The Express Times, and to the Clerk of Washington Township.

2. Flag Salute

3. Roll Call:
- |                             |                                |
|-----------------------------|--------------------------------|
| Karen Graf, President       | Keith T. Neuhs, Superintendent |
| Anita Smith, Vice President | Jean Flynn, Board Secretary    |
| Joseph Armstead             |                                |
| Jude Mohan                  |                                |
| Kimberley Morris            |                                |
| Lauren Schlaffer            |                                |
| John Trush                  |                                |

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes of February 8, 2016 as presented. MV:

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the executive session minutes February 8, 2016 as presented. MV:

**B. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)**

The public may speak for three (3) minutes unless they have requested to be on the agenda.

**C. PRESENTATION - Technology Curriculum – Kim Sigman**

**D. SECRETARY'S REPORT**

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending February 29, 2016, as presented. MV:

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve line item transfers, as recommended by the Superintendent. RCV:

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Bills List for March 2016. RCV:

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Board Secretary and Treasurer's Reports for the month ending February 29, 2016, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education

Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

## E. SUPERINTENDENT'S REPORT

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept, with regret, the resignation for retirement, of Lynn Hardcastle, Social Worker, effective June 30, 2016, as recommended by the Superintendent. RCV:

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept, with regret, the resignation of Maryann Briede, Transportation Office Assistant, effective February 11, 2016, as recommended by the Superintendent. RCV:

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Carmella Melina Ramos, as Transportation Office Assistant, at the rate of \$14.00 per hour, 5 hours per day (not to exceed 30 hours per week), upon completion of employment requirements, effective, April 4, 2016 through June 30, 2016, as recommended by the Superintendent. RCV:

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve a medical leave of absence for Nicole Smith, Speech Specialist, effective March 7, 2016, as recommended by the Superintendent. RCV:

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Children's Therapy Services, Inc. to provide speech therapy services at \$85.00 per hour effective March 14, 2016 through June 2016, as recommended by the Superintendent. RCV:

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, approve the following Education and Personnel appointment/re-appointment for the 2016-2017 school year, as recommended by the Superintendent. RCV:

- Affirmative Action Officer - Jessica Garcia

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the out-of-district In Service Experiences, as recommended by the Superintendent. RCV:

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the 2016-2017 Washington Township school district calendar, as recommended by the Superintendent. RCV:

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the application for the Child Assault Prevention (CAP) Grant for 2016-2017 in the amount of \$1,078 (with an anticipated WTSD share of program is \$323.40, as recommended by the Superintendent. RCV:

18. Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to accept the following bids, for the HVAC Renovations, for the Brass Castle School, as recommended by the Superintendent. RCV:

	ECHELON	ENVIROCON	FRAMEN	BILL LEARY
Base Bid	\$438,434	\$359,305	\$383,000	\$283,000
Alt. #1	\$98,000	\$108,194	\$180,000	\$95,000
Alt. #2	\$94,000	\$110,674	\$166,000	\$127,000
Alt. #3	\$95,000	\$95,863	\$145,000	\$115,000
Alt. #4	\$52,000	\$56,963	\$120,000	\$55,000

	DIRECT DIGITAL CONTROL SYSTEMS	DUMONT	IRON MOUNTAIN	AMCO
Base Bid	\$383,000	\$299,860	\$281,855	\$411,800
Alt. #1	\$107,000	\$102,990	\$65,955	\$136,800
Alt. #2	\$129,000	\$130,970	\$96,595	\$131,800
Alt. #3	\$137,000	\$126,840	\$80,775	\$114,800
Alt. #4	\$63,000	\$64,000	\$35,825	\$73,800
	EACM	HOBBIE	TEO TECHNOLOGIES	
Base Bid	\$397,408	\$299,233	\$384,500	
Alt. #1	\$131,188	\$85,055	\$111,700	
Alt. #2	\$144,370	\$111,655	\$111,400	
Alt. #3	\$125,724	\$91,541	\$91,200	
Alt. #4	\$75,814	\$39,966	\$58,800	

19. Motion by \_\_\_\_\_ seconded by \_\_\_\_\_, to award contract for Base Bid Alt #1 and Alt. #2, to Iron Mountain, Inc., for HVAC Renovations, for the Brass Castle School in the amount of \$444,405, as recommended by the Superintendent, RCV:

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Comprehensive Equity Plan for school years 2016-2017 through 2018-2019, as recommended by the Superintendent. RCV:

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Washington Township Board of Education hereby establishes the school district travel maximum, pursuant to N.J.A.C. 6A:23A-7.3 for the 2016-2017 school year at the sum of \$45,000 and the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded, as recommended by the Superintendent. RCV:

#### F. PRINCIPAL'S REPORT

#### G. TECHNOLOGY REPORT

#### H. CORRESPONDENCE

- Letter from Lynn Hardcastle
- Letter from Nicole Smith

#### I. COMMITTEE REPORTS

##### Finance Committee:

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the proposed 2016-2017 school district budget to be submitted to the Executive County Superintendent of Schools for required review and approval. RCV:

The base budget includes the use of \$239,729 of capital reserve funds towards the Brass Castle School's Univent replacement project totaling \$444,405. The district intends to complete for said purpose in the 2016-2017 school year.

General Fund

\$8,959,806

Special Revenue Fund	\$ 280,430
Total Base Budget	\$9,240,236

General Fund Tax Levy	\$5,960,118
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**J. PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business  
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

**K. EXECUTIVE SESSION** - if required as indicated in items a, b, & g, h below.

23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property  
Pending or anticipated litigation
- g. Attorney-client privilege
- h. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Matters rendered confidential by Federal Law, State Law, or Court Rule, Individual privacy, Attorney client privilege and Personnel – employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified. Anticipated action on HIB incident. Anticipated action on HIB incident.

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept HIB Incident BC022916, as recommended by the Superintendent. RCV:

MV: \_\_\_\_\_ Time: \_\_\_\_\_

25. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to open session.

MV: \_\_\_\_\_ Time: \_\_\_\_\_

#### **L. ADJOURNMENT**

26. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn.

MV: \_\_\_\_\_ Time: \_\_\_\_\_