

WASHINGTON TOWNSHIP BOARD OF EDUCATION**REGULAR MEETING****Monday, September 21, 2015****7:30 P.M.**

Minutes of September 21, 2015

Call to order by President.

Time: 7:30 p.m.

The meeting was called to order by Karen Graf read the following statement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on September 4, 2015 to The Express Times and to the Clerk of Washington Township.

Flag Salute

Members present were: Karen Graf, President, Anita Smith, Vice President, Joseph Armstead, Christine and John Trush. In addition Keith T. Neuhs, Superintendent, Jean Flynn, Board Secretary, and Jessica Garcia, Principal and Michael Neu, Principal, were also present.

Members absent: Jude Mohan and Lauren Schlaffer

Motion by Anita Smith, seconded by, Joseph Armstead, to approve the minutes of August 24, 2015, as amended. MV: all voting yes, Christine and Graf abstained, motion carried.

B. PRESENTATIONS:***Introduction of New Teachers:***

Courtney Dunn, Special Education, Shannon McEvoy, Kindergarten and Stacie Paruta, Gr. 6

C. PUBLIC QUESTIONS AND DISCUSSION: (agenda items) - NONE

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

D. SECRETARY'S REPORT:

Motion by John Trush, seconded by Anita Smith, to approve the Student Activity, Cafeteria and Petty Cash Account Reports for the month ending August 31, 2015 as presented. MV: all voting yes, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead, to approve the Bills List for September, 2015. MV: all voting yes, Graf abstained, motion carried.

Motion by Sally Christine, seconded by Joseph Armstead, to approve the Board Secretary's and Treasurer's Reports for the month ending August 31, 2015, as presented. MV: all voting yes, Trush abstained, motion carried.

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

E.SUPERINTENDENT'S REPORT

Motion by Sally Christine, seconded by John Trush, to approve the following substitutes for the 2015-2016 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Custodian: James Coyle, Deborah Kahutka and Johnathan Powers

Motion by John Trush, seconded by Anita Smith, to approve home instruction as follows, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

- Joanne Mitch for student ID #14-18, up to 10 hours of home instruction per week, at a rate of \$30.00 per hour.

Motion by Anita Smith, seconded by Joseph Armstead, to approve District Mentors as follows, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

- Deidre Dugdale for Shannon McEvoy (partial completion)
- Lisa Galoppo for Thomas Graham
- Susan Maurer for Courtney Dunn

Motion by Joseph Armstead, seconded by Sally Christine, to approve Olivia Stuber, a student at Warren County Community College, to observe Kindergarten, at Brass Castle School, with Deidre Dugdale, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Motion by Sally Christine, seconded by John Trush, to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead, to approve the amended 2015-2016 WTSD calendar (revised PARCC assessment dates), as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Motion by Joseph Armstead, seconded by Sally Christine, to approve administrative-assigned after-school supervision (general detentions) on an as needed basis at a rate of \$27.00 per hour for certified staff (not to exceed 1 day per week), as recommended by the Superintendent. (NOTE: General detentions are not to replace teacher detentions.) RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Motion by Sally Christine, seconded by John Trush, to approve the following field trips, dates and times TBD for the 2015-2016 school year, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles, or otherwise noted. Parents/guardians are responsible for all fees and transportation costs).

- | | |
|-----------------|--|
| a. First Grade | TBD |
| b. Second Grade | TBD |
| c. Third Grade | Natural History Museum/Hayden Planetarium, NY |
| d. Fourth Grade | Statue of Liberty & Ellis Island, Liberty State Park, NJ |
| e. Fifth Grade | Battleship NJ, Adventure Aquarium, Camden, NJ |
| f. Sixth Grade | Broadway Show, New York City, NYC |

Motion by John Trush, seconded by Anita Smith, to approve the following epi-pen delegates for the 2015-2016 school year: RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Brass Castle: Christine Drevitch, Jessica Garcia, Jodie Frankle, Lisa Galoppo, John Hornyak, Lauren Hulse, Shannon McEvoy, Joan Pare, Stacie Paruta, Melanie Plenge, Deborah Polhemus, Rachael Rhinehart, Victoria Robinson and Karen War.

Port Colder: Sarah Bettenhausen, Robert Borusovic, Carol Kopie, Amybeth Kupcha, Denise Jordan, Colleen Mattei, Susan Maurer, Whitney Nalepa, Tiffany Page and Barbara Pierson

Motion by John Trush, seconded by Anita Smith, to approve the application for the Child Assault Prevention (CAP) Grant for 2015-2016 (date amended from March 2015 motion) in the amount of \$1,208, (with an anticipated WTSD share of program in the amount of \$362.40), as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead, to amend Shannon McEvoy's salary for the 2015-2016 school year to \$48,753. BA +15 (listed as \$48,733 BA+15 on August 24, 2015 board agenda), as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Motion by Joseph Armstead, seconded by Sally Christine, to approve the following Club Advisor, for the 2015-2016 school year, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Club	Advisor	Sessions	Rate	Length of Session	Cost
Exercise	Susan Graham	12	\$27.00	1 hour	\$324.00
	Whitney Nalepa	12	\$27.00	1 hour	\$324.00

Motion by Sally Christine, seconded by John Trush, , to approve Maria Pazmino, child care worker, salary to be \$12.30 per hour, not to exceed 30 hours per week, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Motion by John Trush, seconded by Anita Smith, to approve the out-of-district placement for the 2015-2016 school year for student #16-06, at the Warren County Special Services School District, at the annual tuition rate of \$37,550, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Motion by Anita Smith, seconded by Joseph Armstead.to approve the following district goals, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

1. Increase differentiated instruction/curriculum across all grade levels
2. Identify instructional technology goals by grade levels
3. Analyze assessment data to improve student achievement

Motion by Joseph Armstead, seconded by Sally Christine, to approve the following epi-pen delegates for the 2015-2016 school year, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

Brass Castle: Dawn Baxendale, Rich Hummer (SRO), Kimberly Sigman

Motion by Sally Christine, seconded by Anita Smith, to approve the following field trips for the 2015-2016 school year, location to be determined, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

G& T Enrichment Experiences:

- Mindnastics, Gr. 4
- Battle of the Minds, Gr. 5 & 6
- Debate, Gr.5 & 6
- Marvelous Math, Gr. 2
- Spelling Bee, Gr. 5 & 6
- Chess Tournament, Gr. K-6
- Phab Physics, Gr. 3 & 4
- Convocation, Gr. 6
- Battle of the Books, Gr. 5 & 6
- Battle of the Books, Gr. 3 & 4
- Strategic Thinking and Rubix's Cube, Gr. 5
- Robotics, Gr. 6

- Warren Hills Regional High School – 6th Grade All-Star Band
- Oxford Central – 6th Grade Archery Club
- NJMEA Middle School Band Festival – Blue and White Band
- Warren Hills Regional High School – 6th Grade Chorus/Band
- Warren Hills Middle School – BC – IMD Class

Motion by Anita Smith, seconded by Joseph Armstead, to approve the following substitute for the 2015-2016 school year, pending satisfactory completion of employment requirements, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

- Teacher/Paraprofessional – Toni Smith

F. PRINCIPAL'S REPORTS

G. TECHNOLOGY REPORT

H. CORRESPONDENCE

- Warren County Substance Abuse Prevention Town Hall Flyer

I. COMMITTEE REPORTS

Facilities Committee:

Motion by Anita Smith, seconded by Sally Christine, to approve additional concrete work performed at Brass Castle School, by P. Breslin Masonry, in the amount of \$800.00, as recommended by the Superintendent. RCV: Graf, Smith, Armstead, Christine and Trush all voting yes, motion carried.

J. PUBLIC QUESTIONS AND DISCUSSION - old and/or new business
(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

- Question was asked, what is QSAC?

K. EXECUTIVE SESSION - if required as indicated in items below. – N/A

Motion by _____, seconded by _____, the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- Matters rendered confidential by Federal Law, State Law, or Court Rule
- Individual privacy
- Collective bargaining agreements
- Purchase or lease of real property if public interest could be adversely affected
- Investment of public funds if public interest could be adversely affected
- Tactics or techniques utilized in protecting public safety and property
- Pending or anticipated litigation
- Attorney-client privilege
- Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of _____. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____

Motion by _____, seconded by _____, to return

to open session MV: Time: _____

L. ADJOURNMENT

Motion by Anita Smith, seconded by Joseph Armstead, to adjourn.

MV: unanimous, motion carried Time: 8:30 p.m.

Respectfully submitted,

Jean Flynn, Business Administrator/Board Secretary