

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, October 19, 2015

7:30 P.M.

Personnel Committee Meeting – 7:00 p.m. – Karen Graf, Lauren Schlaffer and Anita Smith

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on January 15, 2015 to The Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call: Karen Graf, President
Anita Smith, Vice President
Joseph Armstead
Sally Christine
Jude Mohan
Lauren Schlaffer
John Trush

B. PUBLIC HEARING:

- a. As per Public Law 6A:16-2.1 each school district shall, in consultation with their school physician, create a District Nursing Services Plan. The plan shall be adopted annual during a public hearing conducted at a regular board of education meeting: Nursing Services Plan
2. Motion by _____, seconded by _____ to approve the Nursing Services Plan for 2015-2016, as recommended by the Superintendent. RCV:

C. PRESENTATIONS:

- Introduction of new teacher: Thomas Graham, Social Studies, Gr. 6
- Curriculum – Kimberly Sigman

D. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

3. Motion by _____, seconded by _____ to approve the minutes of September 21, 2015, as presented. MV:

E. SECRETARY'S REPORT:

- 4. Motion by _____, seconded by _____ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending September 30, 2015, as presented. MV:
- 5. Motion by _____, seconded by _____ to approve the line item transfers, as recommended by the Superintendent. RCV:
- 6. Motion by _____, seconded by _____ to approve the Bills List for October 2015. MV:
- 7. Motion by _____, seconded by _____ to approve the Board Secretary's and Treasurer's Reports for the month ending September 30, 2015, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the

Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

- 8. Motion by _____, seconded by _____, to award the contract with E-Rate Partners, LLC to provide Category 1 E-Rate services for Funding Year 2016 for the amount of \$1,800 as recommended by the Superintendent. RCV:

F. SUPERINTENDENT'S REPORT:

- 9. Motion by _____, seconded by _____ to approve the out-of-district staff development workshops, as recommended by the Superintendent. RCV:
- 10. Motion by _____, seconded by _____ to approve \$26,923 of Susan Graham's salary to be funded by the 2015-2016 NCLB Federal Grant, as recommended by the Superintendent. RCV:
- 11. Motion by _____, seconded by _____ to approve \$3,344 of Nicole Smith's salary to be funded by the 2015-2016 Chapter 193 Non-Public Corrective Speech Program, as recommended by the Superintendent. RCV:
- 12. Motion by _____, seconded by _____ to approve Bonnie Adamski, for Applied Behavior Analysis (ABA) services, for students 13-03 and 10-14 at a rate of \$50.00 per hour, not to exceed 15 hours per week, effective July 1, 2015 through June 30, 2016, as recommended by the Superintendent. RCV:
- 13. Motion by _____, seconded by _____ to accept the Child Assault Prevention (CAP) Grant for 2015-2016 in the amount of \$1,208, (WTSD share of program is \$362.40), as recommended by the Superintendent. RCV:
- 14. Motion by _____, seconded by _____ to approve the following field trips, dates and times TBD for the 2015-2016 school year, as recommended by the Superintendent. RCV:

(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles, or otherwise noted. Parents/guardians are responsible for all fees and transportation costs).

- Pre-K Bounce University, Easton, PA
- Kindergarten Turtle Back Zoo, West Orange, NJ
- 1st Grade Sandy Hook, Sandy Hook , NJ
- 2nd Grade Franklin Institute, Philadelphia, PA

15. Motion by _____, seconded by _____ to approve the Washington Township School District organizational chart (attached), as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____ to enter into a shared-services agreement effective July 1, 2015 through June 30, 2016 with Alpha, Franklin Township, Mansfield Township, Oxford Township, Pohatcong Township, Warren County Special Services, Warren Hills and Washington Borough, for the purpose of providing the aforementioned school districts a written K-8 Curriculum. Cost not to exceed \$1,500, as recommended by the Superintendent. RCV:

G. PRINCIPAL’S REPORTS

H. TECHNOLOGY REPORT

I. CORRESPONDENCE

J. COMMITTEE REPORTS:

Education Committee:

17. Motion by _____, seconded by _____, to approve the adoption of new curriculum for the 2015-2016 school year, as recommended by the Superintendent. RCV:

- Gifted
- Guidance
- Media/Library
- Instructional Adaptations

Facilities Committee:

NOTE: Bus evacuation drills were held at Brass Castle and Port Colden Schools on October 6, 2015.

18. Motion by _____, seconded by _____ to approve the M-1 (Annual Maintenance Budget Amount Worksheet) as per N.J.A.C. 6A:26A-4.1 to be submitted to the Executive County Superintendent, as recommended by the Superintendent. RCV:

19. Motion by _____, seconded by _____ approving the submission of the Comprehensive Maintenance Plan (CMP) for 2014-2015, 2015-2016 and 2016-2017 as per 6A:26A-3.1 to the Executive County Superintendent as presented and recommended by the Superintendent. RCV:

Finance & Policy Committee:

20. Motion by _____, seconded by _____ to approve the first reading of the following policies/regulations, as recommended by the Superintendent. RCV:

- P3322/P4322 - Member's Use of Personal Cellular Telephones/Other Communication Devices (revised)
- P&R 5330 - Administration of Medication (M) (revised)
- P5339 - Screening for Dyslexia (M) (revised)
- P5615 - Suspected Gang Activity (revised)
- P5756 - Transgender Students (revised)
- P8540 - School Nutrition Programs (revised)
- R8540 - Free and Reduced Rate Meals (abolished)
- P8550 - Outstanding Food Service Charges (new)
- P8820 - Opening Exercises/Ceremonies (revised)

Personnel Committee:

21. Motion by _____, seconded by _____ to approve the Superintendent's 2015-2016 Goals, as recommended by the Personnel Committee: RCV:

22. Motion by _____, seconded by _____, to approve the rate of \$12.00/hr. for substitute custodian with black seal license, as recommended by the Superintendent. RCV:

23. Motion by _____, seconded by _____, authorizing the Business Administrator/Board Secretary to go out for a Request for Proposal (RFP) for custodial services, as recommended by the Superintendent. RCV:

K. PUBLIC QUESTIONS AND DISCUSSION: (agenda items)

(The public may speak for three (3) minutes unless they have requested to be on the agenda.)

L. EXECUTIVE SESSION - if required as indicated in items g, h, i below.

24. Motion by _____, seconded by _____ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege, and personnel –employment matters affecting a specific prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: _____

25. Motion by _____, seconded by _____ to return to open session.

MV: Time: _____

M. ADJOURNMENT

26. Motion by _____, seconded by _____ to adjourn.

MV: Time: _____