# WASHINGTON TOWNSHIP BOARD OF EDUCATION

# **REGULAR MEETING**

Monday, November 10, 2014

7:30 P.M.

COMMITTEE MEETINGS: Personnel – 7:15 p.m. – Graf, Mohan, Smith

# A. AGENDA:

1. Call to order by President. Time: \_\_\_\_\_

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be emailed on February 18, 2014, to The Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call:

- Karen Graf, President Anita Smith, Vice President Sally Christine Sheila Dempski Jason Ford Jude Mohan John Trush
- 2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes of October 20, 2014, as presented. MV:

3. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the executive session minutes of October 20, 2014, as presented. MV:

### **B. PUBLIC QUESTIONS & DISCUSSIONS:** (Agenda Items)

a. The public may speak for three (3) minutes on agenda items, unless they have requested to be on the agenda.

### C. PRESENTATIONS:

### Introduction of New Teachers:

 Sarah Bettenhausen, Gr. 1, Nicole Campagna, Kindergarten, Samantha Davey, IMD, Dawn Nisivoccia, Special Ed., Tiffany Page, Gr. 3, Ashley Piccione, Gr. 1, Nicole Smith, Speech Language Specialist, Jennifer Testa, BSI, Kathryn Wikander, School Nurse

### D. PUBLIC HEARING:

a. As per Public Law 18A:23-1 the Board of Education of every school district shall cause an annual audit of the district's accounts and financial transactions to be made by a public school accountant employed by it, which audit shall be completed no later than 4 months after the end of the school fiscal year.

• Audit and CAFR presentation by Anthony Ardito, Auditor

4. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the Comprehensive Annual Financial Report of Administrative Findings Financial Compliance and Performance, for the fiscal year ended June 30, 2014, and note that there were no audit recommendations. RCV:

### E. SECRETARY'S REPORT:

5. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Student Activity and Petty Cash Account Reports for the month ending October 31, 2014, as presented. MV:

6. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the line item transfers, as recommended by the Superintendent. RCV:

7. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Bills List for November 2014. MV:

8. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Board Secretary's and Treasurer's Reports for the month ending October 31, 2014, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the

Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

9. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following Resolution To Withdraw Maintenance Reserve, as follows, as recommended by the Superintendent. RCV:

WHEREAS, NJSA 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget times or any time during the year for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4.

WHEREAS, the aforementioned statutes authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution, and

WHERAS, the Washington Township Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required maintenance account line in the general fund for the following:

\$15,000 for Maintenance Accounts for Brass Castle and Port Colden

WHEREAS, according to 6A:23A-14.2E, the Washington Township Board of Education shall restore any unexpended required maintenance appropriations, up to the amount of maintenance reserve account funds withdrawn, to the maintenance reserve account at year-end.

# F. SUPERINTENDENT'S REPORT:

10. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following substitute for the 2014-2015 school year, pending satisfactory completion of employment requirements. RCV:

Marelin Benitez - Custodian

11. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept, with regret, the resignation of Maria Rotola, Childcare Worker, effective October 20, 2014, as recommended by the Superintendent. RCV:

12. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the out-of-district staff development workshops, as recommended by the Superintendent. RCV:

13. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the following clubs for the 2014-15 school year, as recommended by the Superintendent. RCV:

|                           |                |          |             | Length of |           |
|---------------------------|----------------|----------|-------------|-----------|-----------|
| Club                      | Advisor        | Sessions | Rate        | Session   | Cost      |
| Scrabble Club             | Susan Peterson | 10       | \$<br>27.00 | 45 min.   | \$ 270.00 |
| 3 <sup>rd</sup> Gr. PARCC | Kara Lisk/     |          |             |           |           |
| Club                      | Amybeth Kupcha | 30       | \$<br>27.00 | 45 min.   | \$ 810.00 |

14. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve granting permission to the property owners of 29 East Front Street, Washington, NJ 07882, the right of way to access the property land locked on East Front Street, as recommended by the Superintendent. RCV:

15. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve an increase in hours, for Deborah Tierney, from 26.5 hours per week to 29 hours per week, effective November 1, 2014, as recommended by the Superintendent. RCV:

16. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve a Publishing Company stipend in the amount of \$4,000, prorated, for Kimberly Sigman, for the 2014-2015 school year, as recommended by the Superintendent. RCV:

#### G. PRINCIPAL'S REPORT:

NJASK Presentation

#### H. TECHNOLOGY REPORT:

I. CORRESPONDENCE: - None

#### J. COMMITTEE REPORTS:

#### Finance & Policy Committee:

17. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve for first reading, Policy Alert #203, as recommended by the Superintendent. RCV:

18. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to transfer \$15,077 from Capital Reserve to account 12-000-260-730, to purchase a Kubota Tractor for the use at Port Colden School, as recommended by the Superintendent. RCV:

19.Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the 2014-2015 School-Based Mentoring Program Partnership Agreement between Washington Township School District and Big Brothers Big Sisters of Hunterdon, Somerset and Warren, as recommended by the Superintendent. RCV:

20. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the ExxonMobil Foundation Volunteer Grant, in the amount of \$1,000, awarded to the Washington Township Board of Education, in recognition of volunteer hours by Fred and Karen Graf, as recommended by the Superintendent. RCV:

21. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to accept the donation of a Savin Copier, donated by the Warren County Technical School District, as recommended by the Superintendent. RCV:

**K. PUBLIC QUESTIONS AND DISCUSSION** - old and/or new business. (The public may speak for three (3) minutes on non-agenda items, unless they have requested to be on the agenda.)

L. EXECUTIVE SESSION - if required as indicated in items b, i.

22. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel employment matters affecting a specific, prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of Individual privacy and Personnel-employment matters affecting a specific, prospective or current employee. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: Time: \_\_\_\_\_

23. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to return to open session.

MV: Time: \_\_\_\_\_

# M. ADJOURNMENT

24. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn.

MV: Time: \_\_\_\_\_