

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, October 15, 2012

7:30 P.M.

COMMITTEE MEETINGS:

7:00 pm – Personnel Committee: Graf, Dempski, Smith

7:15 pm – Education Committee: Smith, Christine, Mohan

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on April 24, 2012 to The Star Gazette and the Clerk of Washington Township.

Flag Salute

Roll Call: Karen Graf, President
Sheila Dempski, Vice President
Sally Christine
Jason Ford
Jayne Howard
Jude Mohan
Anita Smith

2. Motion by _____, seconded by _____ to approve the minutes of August 27, 2012, as presented. MV:

3. Motion by _____, seconded by _____ to approve the minutes of September 10, 2012, as presented. MV:

B. PUBLIC HEARING:

a. As per Public Law 6A:16-2.1 each school district shall, in consultation with their school physician, create a District Nursing Services Plan. That plan shall be adopted annually during a public hearing conducted at a regular board of education meeting: Nursing Services Plan

4. Motion by _____, seconded by _____ to approve the Nursing Services Plan for 2012-2013, as recommended by the Superintendent. RCV:

C. PRESENTATIONS:

- a. Introduction of New Teachers:
Diana Carro, Grade 5; Ashley Colnett, School Nurse; Lauren Croasdale, Grade 4; Jesse Kyle, Speech; Loren Price, Grade 3; and Nick Rizzo, Instrumental Music
- b. Character Ed: "Week of Respect" Presentation – Deb Tierney, Guidance Counselor
- c. Character Ed: "Safe Schools" Presentation – Deb Tierney, Guidance Counselor
- d. Curriculum Minute: Study Island – Kim Sigman

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D. SECRETARY'S REPORT:

5. Motion by _____, seconded by _____ to approve the Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending September 30, 2012, as presented. MV:

6. Motion by _____, seconded by _____ to approve the Board Secretary's and Treasurer's Reports for the month ending September 30, 2012, as presented. RCV:

BE IT RESOLVED that the Washington Township Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23A-16.10 (a);

BE IT FURTHER RESOLVED that the Superintendent recommends that the Washington Township Board of Education accept the monthly financial reports of the Secretary and the

Treasurer; and further recommends, in compliance with N.J.A.C. 6A: 23A-16.10 (c) 4, that the Board of Education Certifies that no major account has been overexpended in violation of N.J.A.C. 6A: 23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.

E. SUPERINTENDENT'S REPORT:

7. Motion by _____, seconded by _____ to approve the following substitutes for the 2012-2013 school year, as recommended by the Superintendent. RCV:

Teacher: Kathy Kochan , Megan Krukowski (pending certification), Melissa McCarthy,
Karen Wiessler and Darrin Zignoli (pending certification & criminal history review)

Paraprofessional: Cynthia Daniel and Liza MacNamara

8. Motion by _____, seconded by _____ to approve the out-of-district staff development workshops, as recommended by the Superintendent. RCV:

9. Motion by _____, seconded by _____ to approve training of the following staff volunteers to be epipen delegates for 9 students, whose parents requested a delegate at Port Colden School and 13 students whose parents requested a delegate at Brass Castle School for the 2012-2013 school year. They will be trained as per NJDOE guidelines and district policy R5330, as recommended by the Superintendent. (*We are grateful to these individuals for extending themselves as volunteers.*) RCV:

Sharon App, Rob Borusovic, Sara Carlstrom, Michele Cooper, Christine Drevitch, Lisa Galoppo, Denise Jordan, Amybeth Kupcha, Val Mattes, Tonilynn Melhem, Whitney Nalepa, Joan Pare, Debbie Polhemus, Gina Renner, Renee Seiz, Karen War and Abbie Zola.

10. Motion by _____, seconded by _____ to approve maternity and New Jersey Family Leave for Jennifer McKenna, last day to be December 21, 2012, returning September 2013 for the 2013-2014 school year, using sick days and New Jersey Family and Medical Leave, as recommended by the Superintendent. RCV:

11. Motion by _____, seconded by _____ to approve maternity and New Jersey Family Leave for Corinne Gigantino, last day to be December 21, 2012, until 12 weeks after the birth of the child, using sick days and New Jersey Family and Medical Leave, as recommended by the Superintendent.

12. Motion by _____, seconded by _____ to approve Karen War, paraprofessional, effective October 16, 2012, salary to be \$12.30 hour, hours not to exceed 30 hours per week, as recommended by the Superintendent. RCV:

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13. Motion by _____, seconded by _____ to approve Jennifer Steinruch, audiologist, at \$150 per hour, hours not exceed 8 hours per year, as recommended by the Superintendent. RCV:

14. Motion by _____, seconded by _____ to approve Mandy Leonard, BCBA (Board Certified Behavior Analyst), at \$125 per hour, as recommended by the Superintendent. RCV:

15. Motion by _____, seconded by _____ to enter into a shared-services agreement effective July 1, 2012 through June 30, 2013 with Alpha, Franklin Township, Mansfield Township, Oxford Township, Pohatcong Township, Warren County Special Services, Warren Hills and Washington Borough, for the purpose of providing the aforementioned school districts a written K-8 Curriculum. Cost not to exceed \$1,500, as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____ to approve Peer Leaders from Warren Hills Regional High School to volunteer in our district on the following dates: November 20 and December 14, 2012, January 23, February 22, March 18, April 23, and May 21, 2013 arriving at 1:00pm until 2:10pm. A description of the program and a list of teachers they will be visiting is as follows, as recommended by the Superintendent. RCV:

Peer Leadership is a full-year training course AND extra-curricular program for students interested in serving as peer leaders during their senior year. Participants will study models designed to promote positive influence on the behavior, ideas, attitudes, and decisions of students in our school community. The course is taught by trained faculty, with significant portions of the class dedicated to actual group experience. Acceptance into the course is dependent on the selection process by a faculty committee. The criteria are: academics; leadership qualities or potential for leadership; dynamism; respect of teachers and peers; disciplinary record; demonstrated willingness to work with all members of the school community regardless of gender, sexual orientation, race, ethnicity, socio-economic class, clique, or cultural sub-group; evidence of high moral character. To be considered for acceptance to the program, students must register for the class with their guidance counselors. Under normal circumstances, students will be notified about their acceptance or rejection to the program no later than the last day of school. All students selected for this program will be required to attend mandatory summer training at the high school.

Names and assignments:

Grade 1

Cooper- Louis Vitti & Noel Ferraro
 Dugdale- Jenna Karahalies & Kaleigh Maffei
 Graham- Brooke Bodine & Catherine Connors
 Slack- Ezra Tarlowe & Hailey Mazuca

Grade 2

Harper- Kasey Keilty & Jillian Heymann
 Kupcha- Connor Iosue & Pjilipe AbiYouness
 O'Cone- Catherine Dell Elba & Joey Farino
 Rohmann- Samantha Morley & Victor Canestro

Grade 3

Lisk- Mike Clark & Meghan Dempski
 Melhem- Nicole Boucher & Tess Edwards
 Price- Maggie Flynn & Kricia Feliu
 Trush- Abigail Jeffries & Sidney Gabrich

Specials

Baratta- Mike Mullen
 Borusovic- Gavin DeAngelis & Ryan Callahan
 Dahmer/Giuliano- Sarah Bowlbliss
 Maurer- Nicole Wyglendowski
 Meyerhofer- Nicole Creedon

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17. Motion by _____, seconded by _____ to approve the following field trips, dates and times TBA, for the 2012-2013 school year, as recommended by the Superintendent. *(All students will be transported in school buses unless their destination is New York City, Philadelphia or beyond 50 miles. Parents/guardians are responsible for all fees and transportation costs).*

- | | |
|-----------------|---|
| a. PreS&Pre-K | Kid Junction, Branchburg, NJ |
| b. Pre-K | Horse Sleigh Farm, Washington, NJ –
No transportation required |
| c. Kindergarten | Centenary College, Hackettstown, NJ |
| d. First Grade | Sandy Hook, Sandy Hook, NJ |
| e. Second Grade | Franklin Institute Science Museum, Philadelphia, PA |
| f. Third Grade | New Jersey State House, Trenton, NJ |
| g. Fourth Grade | Statue of Liberty & Ellis Island, Liberty State Park, NJ |
| h. Fifth Grade | Battleship NJ, Adventure Aquarium, Camden, NJ |
| i. Sixth Grade | Broadway Show, New York City, NY |

(The Board of Education will pay the transportation costs of the following trips:)

- Grade Level
- a. Music/Art
 - i. Warren Hills High School, Fine Arts Showcase – 6th Grade Music Students
 - ii. Warren Hills High School, 6th Grade Music and Selected 6th Grade Art Students
 - b. Grade 6:
 - i. Stokes Environmental Overnight Trip, Stokes State Forest, Branchville, NJ
 - c. G&T Enrichment Experiences
 - i. Blairstown Evangelical Free Church, Blairstown, NJ - 1st & 2nd -
Marvelous Math Challenges
 - ii. Phillipsburg School, Phillipsburg, NJ – 3rd & 4th -
Battle of the Books
 - iii. Trinity Methodist Church, Hackettstown, NJ – 4th -
Mindnastics
 - iv. Blairstown Evangelical Free Church, Blairstown, NJ – 4th, 5th & 6th –
Chess Club participants
 - v. Mansfield Elementary School, Mansfield, NJ – 4th & 6th –
Phabulous Physics and Magic of Flight
 - vi. Harmony Elementary School, Harmony, NJ – 5th -
Strategic Thinking Day
 - vii. Great Meadows School, Great Meadows, NJ – 5th & 6th –
Battle of the Minds
 - viii. Blairstown Elementary School, Blairstown, NJ – 5th & 6th – Debate
 - ix. Allamuchy School District, Allamuchy, NJ – 5th & 6th –
Spelling Bee winners
 - x. Great Meadows School, Great Meadows, NJ – 5th & 6th –
Battle of the Books
 - xi. Warren County Community College, Washington, NJ – 6th –
WCCSE Convocation
 - xii. Lopatcong School, Lopatcong, NJ – 6th –
Robotics

18. Motion by _____, seconded by _____ to approve BMG Group's, Change Order #1 to remove and redirect vent pipe located on the bell tower, in the amount of \$465, as recommended by the Superintendent. RCV:

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19. Motion by _____, seconded by _____ to approve BMG Group's, Change Order #2 to install aluminum coil underneath shutters, for additional protection from the elements, located on the bell tower in the amount of \$465, as recommended by the Superintendent. RCV:

20. Motion by _____, seconded by _____ to approve Jeanette Nolan a student at Warren County Community College, to observe for fifteen (15) hours in Tonilynn Melhem's class dates TBD, as recommended by the Superintendent. RCV:

F. PRINCIPAL'S REPORT:

G. TECHNOLOGY REPORT:

H. CORRESPONDENCE:

1. Senior Program Invitation; and
2. SAIF (School Alliance Insurance Fund) Letter.

I. COMMITTEE REPORTS:

Finance & Policy Committee:

21. Motion by _____, seconded by _____ to approve the Bills List for October 2012. MV:

22. Motion by _____, seconded by _____ to approve the line item transfers, as recommended by the Superintendent. RCV:

23. Motion by _____, seconded by _____ to authorize the submission of the IDEA application for Fiscal Year 2013, and accept the grant award of the funds upon subsequent approval of the Fiscal Year 2013 IDEA application, as recommended by the Superintendent. RCV:

Basic:	\$177,657
Pre-School:	\$ 11,434

24. Motion by _____, seconded by _____ to approve the Special Education Tuition Contract with Warren Hills Regional Board of Education to provide educational services in our MD Class for the 2012-13 school year in the amount of \$44,666, as recommended by the Superintendent. RCV:

25. Motion by _____, seconded by _____ to approve the Personal Aide Service Contract with Warren Hills Regional Board of Education to provide personal aide services for their student placed in our MD Class for the 2012-13 school year in the amount of \$23,841, as recommended by the Superintendent. RCV:

26. Motion by _____, seconded by _____ to approve the second reading and adoption of Policy Alert 197, as recommended by the Superintendent. RCV:

Policy Alert – 197

0151 – Organization Meeting (Revised)

P.L. 2011, Chapter 202 established procedures for moving the date of school elections and required a revision to Bylaw 0151.

0153 – Annual Appointments (Revised)

P.L. 2010, Chapter 39, makes it optional for a school district to employ a Treasurer of School Moneys.

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0167 – Public Participation in Board Meetings (Revised)

New Jersey's Open Public Meetings Act was revised to require every Board of Education to set aside a portion of every meeting for public comment on any school district issue that a member of the public feels may be of concern to the residents of the school district (N.J.S.A. 10:4-12).

2361 – Acceptable Use of Computer Networks/Computers and Resources (Revised)

In August 2011, the Federal Communications Commission (FCC) released an Order updating the Children's Internet Protection Act. The Order requires school districts to update their Acceptable Use Policy to state the district is "educating minors about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyber bullying awareness and response.

2363 – Pupil Use of Privately – Owned Technology (New)

A new Policy Guide has been developed to address issues regarding privately owned technology.

2431.4 – Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised)

P.L. 2011, Chapter 168 approved in January 2012 revised the concussion and head injury statutes that were effective September 2011 to require safeguards that are provided to pupils who participate in interscholastic athletic sports to pupils who participate in cheerleading programs.

2622 – Pupil Assessment (Revised)

Policy Guide 2622 has been revised to include the names of the current State assessments and has updated the term "pupil with limited English proficiency (LEP)" to English language learner (ELL)".

3282 – Use of Social Networking Sites (New)

New Policy Guides 3282 and 4282 – Use of Social Networking Sites have been developed to provide more guidance than what is currently provided in Policy Guides 3281/4281 Inappropriate Staff Conduct.

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6470 – Payment of Claims (Revised)

Policy and Regulation Guides 6470 have been revised with an option that provides some additional flexibility in the payment of bills. N.J.S.A. 18A:19-4.1 permits the payment of claims to be made prior to Board approval at a Board Meeting provided the Board adopts a resolution designating a person, in addition to the Board Secretary, to audit and provide approval for such payments.

Education Committee:

27. Motion by _____, seconded by _____ to approve the following club for the 2012-2013 school year. Stipend to be in accord with the negotiated contract, as recommended by the Superintendent. RCV:

Club	Advisor	Sessions	Length of Session	Cost
Art Club	Kathy Giuliano	8 sessions	1 hour	\$ 200.00
Blue & White Band	Nick Rizzo	66 sessions	1 hour	1,650.00
Panther Band	Nick Rizzo	29 sessions	1 hour	725.00
Story Time Club	Tonilynn Melhem/ Kara Lisk	8 sessions	1 hour	200.00

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Talent Show	Christine Drevitch/ Nick Rizzo	4 sessions 1 session	2.5 hours 1.5 hours	250.00 37.50
Writing Club	Tonilynn Melhem	10 sessions	1 hour	250.00

Transportation Committee:

NOTE: Bus evacuation drills were held at Brass Castle and Port Colden Schools on October 3, 2012.

Facilities Committee:

28. Motion by _____, seconded by _____ to approve the M-1 (Annual Maintenance Budget Amount Worksheet) as per N.J.A.C. 6A:26A-4.1 to be submitted to the Executive County Superintendent, as recommended by the Superintendent. RCV:

29. Motion by _____, seconded by _____ approving the submission of the Comprehensive Maintenance Plan (CMP) for 2011-2012, 2012-2013 and 2013-2014 as per 6A:26A-3.1 to the Executive County Superintendent as presented and recommended by the Superintendent. RCV:

J. EXECUTIVE SESSION - if required as indicated in items ___ below.

30. Motion by _____, seconded by _____ the Board of Education of the Washington Township School District in the County of Warren will adjourn into a closed meeting to discuss the item (s) which falls within an exception of our open meetings policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A. 10:4-12 b.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of _____. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

MV: _____ Time: _____

Motion by _____, seconded by _____ to return to open session.

MV: _____ Time: _____

K. ADJOURNMENT

31. Motion by _____, seconded by _____ to adjourn.

MV: _____ Time: _____