

WASHINGTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

Monday, January 9, 2012

7:30 p.m.

COMMITTEE MEETINGS:

7:15pm Education Committee: Anita Smith, Sally Christine and Jude Mohan

A. AGENDA:

1. Call to order by President. Time: _____

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Washington Township Board of Education has caused notice of this meeting to be mailed on May 13, 2011 to The Express Times, and to the Clerk of Washington Township.

2. Flag Salute

3. Roll Call: Karen Graf, President
Sheila Dempski, Vice President
Sally Christine
Jason Ford
Jayne Howard
Jude Mohan
Anita Smith

4. Motion by _____, seconded by _____ to approve the minutes of December 12, 2011, as presented. MV:

5. Motion by _____, seconded by _____ to approve the executive session minutes of December 12, 2011, as presented. MV:

B. PUBLIC QUESTIONS & DISCUSSIONS (Agenda Items)

The public may speak for three (3) minutes unless they have requested to be on the agenda.

C. CURRICULUM MINUTE:

Project Read – Whitney Nalepa and Heidi Kaiven

D. PUBLIC HEARINGS:

a. Violence and Vandalism and Substance Abuse

As per Public Law 6A:16-5.3, each school district shall report incidents of violence, vandalism and substance abuse two times per year. Those incidents shall also be reported to the NJ Department of Education via the department's Electronic Violence and Vandalism Reporting System (EVVRS).

As reported to the Department of Education, there were no incidents of violence or vandalism during the 2011/2012 school year for the period ending December 31, 2011, which rose to the standards established by the Department of Education.

4. Motion by _____, seconded by _____ to accept the Bi-Annual Report of Violence and Vandalism dated December 31, 2011 as recommended by the Superintendent. RCV:

b. Harassment, Intimidation and Bullying

As per Public Law N.J.S.A.18A:7E-3, each school district shall report incidents of harassment, intimidation or bullying two times per year.

As reported to the Board at their September 12, 2011, Board meeting. There was one incident (#PC9-9-11) reported to Jennifer McKenna, District HIB Specialist. The incident was reported as a 'bullying' between two students on a school bus. The HIB Specialist investigated the incident and found the incident to be 'conflict'.

As reported to the Department of Education, there were no incidents of harassment, intimidation or bullying during the 2011/2012 school year for the period ending December 31, 2011.

5. Motion by _____, seconded by _____ to accept the Bi-Annual Report of Harassment, Intimidation and Bullying, dated December 31, 2011, as recommended by the Superintendent. RCV:

E. SECRETARY'S REPORT

6. Motion by _____, seconded by _____ to approve the Preliminary Student Activity, Petty Cash, and Cafeteria Account Reports for the month ending December 31, 2011 (Revised Report to be approved in February), as presented. MV

7. Motion by _____, seconded by _____ to approve the Secretary's Report for December 31, 2011, showing a cash balance of \$1,018,891.99. MV:

8. Motion by _____, seconded by _____ to approve the Treasurer's Report for December 31, 2011, showing a cash balance of \$1,018,891.99 and note that the report is in agreement with the Secretary's Report for December 31, 2011. MV:

9. Motion by _____, seconded by _____ to certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a) and no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b). RCV:

F. SUPERINTENDENT'S REPORT

10. Motion by _____, seconded by _____ to approve the following substitutes for the 2011-2012 school year, as recommended by the Superintendent. RCV:

Custodial: Judy Sailer and Sheila Wiles (pending criminal history review)

Paraprofessional: Jessica Dougherty

11. Motion by _____, seconded by _____ to approve the out-of-district In-Service Experiences, as recommended by the Superintendent. RCV:

12. Motion by _____, seconded by _____ to approve maternity and New Jersey Family Leave for Dawn Harper starting April 16, 2012 until 12 weeks after the birth of the baby using sick days and New Jersey Family and Medical Leave, as recommended by the Superintendent. RCV:

13. Motion by _____, seconded by _____ to employ Tamora Volckmann to be a long-term substitute for Laurie Rohmann, Step 1BA, salary to be \$44,865, pro-rata, effective when family leave begins, as recommended by the Superintendent. RCV:

14. Motion by _____, seconded by _____ to employ Loren Price to be a long-term substitute, for Dawn Harper, Step 1BA, salary to be \$44,865, pro-rata, effective when family leave begins, as recommended by the Superintendent. RCV:

15. Motion by _____, seconded by _____ to enter into a shared-services agreement effective July 1, 2011 through June 30, 2012 with Mansfield Township School District for the purpose of providing the aforementioned school district a written K--8 Curriculum. Cost not to exceed \$1,500, as recommended by the Superintendent. RCV:

16. Motion by _____, seconded by _____ to approve the following field trip for the 2011-2012 school year, as recommended by the Superintendent. (*All students will be transported in school buses.*)

Harmony Elementary School, Harmony, NJ – 5th Grade Enrichment, Strategic Thinking Day, Friday, March 23, 2012, 9:30 am – 2:00 pm

17. Motion by _____, seconded by _____ to rescind motion dated December 12, 2011 to memorialize sick-time compensation to employees hired prior to 1995 who have accumulated unused sick time may be compensated upon retirement in accordance with the terms of the teachers' contract, as recommended by the Superintendent. RCV:

18. Motion by _____, seconded by _____ to memorialize sick-time compensation to employees hired prior to 1996 who have accumulated unused sick time may be compensated upon retirement in accordance with the terms of the teachers' contract, as recommended by the Superintendent. RCV:

G. PRINCIPAL'S REPORTS

H. TECHNOLOGY/CURRICULUM REPORT

I. CORRESPONDENCE - None

J. COMMITTEE REPORTS

Finance & Policy Committee:

19. Motion by _____, seconded by _____ to approve the line item transfers, as recommended by the Superintendent. RCV:

20. Motion by _____, seconded by _____ to approve the Bills List for January, 2012. RCV:

21. Motion by _____, seconded by _____ to approve the first reading of Policy Alert 195, as recommended by the Superintendent. RCV:

POLICY ALERT – 195

0168 – Recording Board Meetings (Revised)

Bylaw 0168 provides guidance to Board of Educations related to the public's desire to video tape board meetings.

5519 – Dating Violence at School (New)

Dating violence legislation, P.L. 2011 Chapter 64 was recently signed requiring school districts to have a policy to prevent and respond to incidents of dating violence at school. The new law takes effect for the 2011-2012 school year and required the NJDOE to establish a task force to develop policy guidance. The new law requires each school district/charter school to approve a policy to prevent, respond, and educate their pupils, as well as their school community, on acts or incidents of dating violence.

6424 – Emergency Contracts (Revised)

Policy Guide 6424 has been revised to incorporate a Superintendent authority to issue an emergency contract in the event of an emergency. The Executive County Superintendent must be notified within 3 days.

6472 – Tuition Assistance (New)

The new statute N.J.S.A. 18A:6-8.5c. that indicates, "*The tuition assistance or additional compensation shall be provided only for a course or degree related to the employee's current or future job responsibilities.*"

8505 – School Nutrition (Revised)

The State of New Jersey Department of Agriculture recently provided districts an update regarding the Federal Healthy, Hunger-Free Act of 2010 and a new prohibition on schools offering whole milk or reduced fat milk (2%) and the requirement to offer potable water without charge during meal service.

9180 – School Volunteers (Revised)

N.J.S.A. 18A:6-7.2 indicates a school district can require a criminal history record check of school volunteers provided the Board reimburses the applicant for the cost of the criminal history record check. Recommend “regular basis” volunteers to have a criminal history record check, but not require a criminal history record of “special occasion” the one time per school year volunteer.

9181 – Volunteer Athletic Coaches and C0-Curricular Activity Advisors/Assistants (Revised)

This Policy Guide provides the option of requiring a criminal history record check for these volunteers with the cost to be reimbursed to the applicant by the Board.

Facilities & Transportation Committee:

22. Motion by _____, seconded by _____ to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

5/18/12 – Franklin Institute, Philadelphia, PA

Easton Coach (55 passenger)	\$1,155 per bus x 2 buses	Total	\$2,310
(47 passenger)	\$1,050 per bus x 2 buses	Total	\$2,100
Starr Tours (56 passenger)	Sold Out		
Long Valley Coach Lines (55 passenger)	\$ 925 per bus x 2 buses	Total	\$1,850

23. Motion by _____, seconded by _____ to award the contract for the Franklin Institute class trip, as follows, as recommended by the Superintendent. RCV:

Long Valley Coach Lines (55 passenger)	\$ 925 per bus x 2 buses	Total	\$1,850
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24. Motion by _____, seconded by _____ to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

5/30/12 – Camden Waterfront Battleship NJ & Aquarium

Easton Coach (47 passenger)	\$1,050 per bus x 3 buses	Total	\$3,150
(55 passenger)	\$1,155 per bus x 3 buses	Total	\$3,465
Starr Tours (56 passenger)	No Quote		
Long Valley Coach Lines (55 passenger)	Sold Out		

25. Motion by _____, seconded by _____ to award the contract for the Camden Waterfront Battleship NJ & Aquarium class trip, as follows, as recommended by the Superintendent. RCV:

Easton Coach (47 passenger)	\$1,050 per bus x 3 buses	Total	\$3,150
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26. Motion by _____, seconded by _____ to accept the quotes for the following class trip, as recommended by the Superintendent. RCV:

5/23/12 – Minskoff Theater, New York, NY

Easton Coach (49 passenger)	\$1,050 per bus x 3 buses	Total	\$3,150
Starr Tours	No Quote Sold Out		
Long Valley Coach Lines	Sold Out		

27. Motion by _____, seconded by _____ to award the contract for the Minskoff Theater, New York, NY, as follows, as recommended by the Superintendent. RCV:

Easton Coach (49 passenger)	\$1,050 per bus x 3 buses	Total	\$3,150
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